



VILLAGE OF NORTH SYRACUSE

Regular Board Meeting

Thursday, November 10th, 2016 @ 6:30 PM
North Syracuse Community Center
700 South Bay Road, North Syracuse, NY 13212

The Village of North Syracuse Regular Board Meeting began at 6:30 P.M. with Mayor Gary Butterfield inviting everyone present to join him in the Pledge of Allegiance.

Roll Call: Mayor Gary Butterfield, Deputy Mayor Fred Ferguson, Trustee Diane Browning, Trustee Pat Gustafson, and Trustee Chuck Henry.

Personnel Present: Village Clerk/Treasurer Dianne Kufel, Codes Enforcement Officer David Barnhart, DPW Superintendent Gary Wilmer, Fire Chief Tim Ellis, Parks Director Teresa Roth, and Village Engineer Amy Franco.

Personnel Absent: Police Chief Michael Crowell (Vacation) and Village Attorney Scott Chatfield.

RESOLUTION # 202-16

APPROVAL OF BOARD MEETING MINUTES

Deputy Mayor Ferguson made a motion to approve the minutes from the October 27th, 2016 Board Meeting. The motion was seconded by Trustee Gustafson. The motion was approved with Trustee Browning, Trustee Gustafson, Trustee Henry, and Deputy Mayor Ferguson, all voting in favor of the same.

RESOLUTION # 203-16

GENERAL FUND ABSTRACT APPROVAL

Deputy Mayor Ferguson made a motion to approve the General Fund Abstract # 12 in the amount of \$137,101.55 covering Voucher #533 to Voucher #592. The motion was seconded by Trustee Henry. The motion was approved with Trustee Browning, Trustee Gustafson, Trustee Henry, and Deputy Mayor Ferguson, all voting in favor of the same.

RESOLUTION # 204-16

SEWER FUND ABSTRACT APPROVAL

Trustee Gustafson made a motion to approve the Community Development Fund Abstract # 12 in the amount of \$63.00 covering Voucher #10. The motion was seconded by Deputy Mayor Ferguson. The motion was approved with Trustee Browning, Trustee Gustafson, Trustee Henry, and Deputy Mayor Ferguson, all voting in favor of the same.

CITIZENS' VOICE:



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The Mayor invited anyone that wished to share concerns or thoughts to address the Board. There was no response.

OLD BUSINESS:

RESOLUTION # 205-16

CHANGE ORDER #1/WORK AUTHORIZATION FOR PAVING AT STATION 1

Fire Chief Ellis explained the additional costs for the repairs totaling \$3,992.28 were not figured in the budget for the apron project which came in within budget. Trustee Browning made a motion to authorize the Mayor to sign the change order for the amount of \$3,992.28 once correct paperwork is received. The motion was seconded by Trustee Gustafson. The motion was approved with Trustee Browning, Trustee Gustafson, Trustee Henry, and Deputy Mayor Ferguson, all voting in favor of the same.

DISCUSS VILLAGE RESERVE ACCOUNT

The Mayor stated, at the present time, the Fire Department is the only one that has and is actively using the Reserve Account which has a current balance of \$100,468.04 as of October 31, 2016. According to the approved resolution of April 26, 1990, a Capital Reserve Account for Government Buildings/ Equipment and a Capital Account for Vehicle Maintenance was to be established with the Village Board to have complete control. The title states Capital Reserve Account and has been used for Fire Department use, but according to the Trustee Daniel at the time, it was to be established for all departments to use. Currently the Village only recognizes the one account. The Mayor feels the Fire Department should be allowed to keep the \$100,468.04 which has met previous approvals. He continued going forward that this needs to be corrected and set up with separate reserve accounts for each department. The department head will need to specify the use when preparing their budget, if money is put into the reserve account. For information purposes, we have one Justice Court Reserve Account with a balance of \$5,547.39 and a DWI Police Reserve Account with a balance of \$15,854.03 which yearly the Board approves a deposit from DWI monies to go into these accounts. Discussion pursued to look into this more and it was tabled until the next meeting.

RESOLUTION # 206-16

DISCUSS/APPROVE THE COMPLETE STREETS REPORT

Trustee Henry made a motion to accept the adoption of the Complete Streets Report. The motion was seconded by Deputy Mayor Ferguson. The motion was approved with Trustee Browning, Trustee Gustafson, Trustee Henry, and Deputy Mayor Ferguson, all voting in favor of the same.



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NEW BUSINESS:

RESOLUTION # 207-16

**FEE SCHEDULE MODIFICATIONS FOR TEMPORARY A FRAME/
BANNER SIGNS**

Trustee Gustafson made a motion to accept the revised fee schedule for Temporary signs. The motion was seconded by Trustee Browning. The motion was approved with Trustee Browning, Trustee Gustafson, Trustee Henry, and Deputy Mayor Ferguson, all voting in favor of the same.

**DISCUSS INCREASE IN OCCRA DISPOSAL FEE OF \$5/TON-
SYRACUSE HAULERS CONTRACT**

The Mayor explained that in the contract previously approved last year with Syracuse Haulers for a three year contract with an option to renew after a year was a provision for them to increase the fee per ton if there was an increase from OCCRA. There was an increase of \$5 per ton and they requested a \$5 increase per ton which was included in last year's budget; so there is no additional expense to the Village. He continued a motion is not required; it is just their way of letting you know they have chosen to exercise that option because of the increase they received.

RESOLUTION # 208-16

APPROVE 2017 BOARD MEETING SCHEDULE

Deputy Mayor Ferguson made a motion to approve 2017 Board Meeting Schedule. The motion was seconded by Trustee Gustafson. The motion was approved with Trustee Browning, Trustee Gustafson, Trustee Henry, and Deputy Mayor Ferguson, all voting in favor of the same.

RESOLUTION # 209-16

**DISCUSS/APPROVE (2) TEMPORARY FULL-TIME LABORERS FOR
DPW-LEAF SEASON**

Trustee Browning made a motion to approve the hiring of Austin Sculley for Full-time Temporary Laborer at \$13.50 per hour effective Monday, November 14th, 2016 for no more than one month. The motion was seconded by Deputy Mayor Ferguson. The motion was approved with Trustee Browning, Trustee Gustafson, Trustee Henry, and Deputy Mayor Ferguson, all voting in favor of the same.

Deputy Mayor Ferguson made a motion to approve the hiring of Jordan Ennis as a Full-time Temporary Laborer at \$13.50 per hour effective Monday, November 14th, 2016 for no more than one month. The motion was seconded by Trustee Gustafson. The motion was approved with Trustee Browning, Trustee Gustafson, Trustee Henry, and Deputy Mayor Ferguson, all voting in favor of the same.



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ATTORNEY REPORT: No Report (Absent).

ENGINEER REPORT: Mrs. Franco requested the Board revise the motion made when the TAP Grant was applied for to include the wording "for CHA to complete and submit TAP Application with the option for design, construction, inspection, and management; if the application is successful." She stated as Village Engineer, if there is not certain wording, they are not allowed to do the work. The Mayor explained when they were at the meeting downtown, the State spoke of it having to go out for RFP for engineering, as well. Mrs. Franco continued it states "with the option for design," so it can still be sent out, if the Village chooses to. She clarified it depends on how the agreement is written, but this way CHA still has the option and it is not off the table. The Mayor asked for a motion to revise the previous motion and it was decided to wait until counsel was present at the next meeting.

DEPARTMENT HEAD REPORTS:

Police Department: No Report (Vacation).

Fire Department: Fire Chief Ellis thanked Trustee Browning, Trustee Gustafson and the Mayor for stopping over Monday to look at the demo. He continued Rescue 7 Committee has had a couple of more meetings to finalize the specifications. He feels they are close to sitting down and deciding whether they want to go out to bid or look at the HGACBuy option. The HGACBuy option is from Texas which allows any state in the United States to piggyback off of it, and the bidding process has already been done. They have everything written into it from Fire Trucks, DPW trucks, to plastic cups, and it is not just one manufacturer. Once you have the specifications you are looking for, you look thru and match up your specifications and allows you the option of changing up to 25%, so we just need to decide which way we want to go.

Public Works Department: He stated they are still picking up leaves. He thanked the Village for the extra manpower. For the next couple of weeks, the guys will have some training to attend for the yearly OSHA and CPR.

Parks and Recreation Department: She stated that she wanted to promote the Holiday Parade is December 4th, 2016 starting at 5:00 p.m. There are all sorts of activities scheduled back at the Community Center and the Library across the street. She continued we are looking for anyone wishing to march or have their organization in the parade or just come out to enjoy the parade and tree lighting.

Codes Department: No Report.

Clerk-Treasurer: No Report.



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DEPUTY MAYOR-TRUSTEES REPORT:

Trustee Gustafson: She referenced her visit to the Fire Department demonstration. It was very interesting and she learned a lot about it. She commented when mentioning safety, she did feel better about the new one than getting on top of the old one and just standing there; the new one was much safer.

Trustee Browning: She stated she did not realize until the other night where we are located the need for a vehicle like this; referring to all the accidents that take place on Rt. 81 and Rt. 481. She mentioned if Rt. 81 disappears, that will explain how much we really need that and the public should be aware. Fire Chief Ellis explained that within our district with the amount of Commercial District business, industry and highway that most of the major wrecks are not on Rt. 81. They are on Taft Road and the streets where we have more congestion. The problem with Rt. 81 and Rt. 481 is you get the speed, the tractor trailers, and the large vehicles traveling. So if Rt. 81 goes away, whatever they put in its place, you are still going to have the amount of traffic. He continued people see the heavy rescue on car accidents a lot, but really the heavy rescue is capable of handling industry accidents; we have a lot of that over in the Station 2 area. There are some very big industries with confined space issues, so we have a lot of equipment that does more than just the Jaws of Life. He spoke of it being a big tool box. He mentioned a recent discussion about combining a pumper with a rescue. They learned that they would lose about half their compartment space which isn't going to work. Trying to put two vehicles into one would be way too big for the streets in this Village which would be about the size of their truck which they already have a hard time getting thru side streets. They are looking for a rescue truck similar to what they have with a little more space and a lot more space on the top.

Trustee Henry: No Report.

Deputy Mayor Ferguson: He apologized for missing the Fire Department demonstration; he was in New York City in a dangerous situation with Donald Trump. He shared he was actually at the Trump Tower for the Election. He stated because the Police Chief was not there and asked if the Fire Chief was aware of what was going on November 19th, 2016 starting at 10:00 a.m. in the Village on Rt. 11. They will be doing Lights on Caravan. It will start at the usual spot by the bus garage downtown, but they are going up to Cicero going right through the Village. They start it out with a wrecked vehicle on a flatbed truck indicating that these people were drunk and got into an accident. It is followed by the Medical Examiner. He stated their hearse has been in it for 18 years and then lots of other cars that have their lights on and signs that say "Lights on Caravan." It is to promote public safety issues over the holiday. They have done it for a long time, they have always had Fire Departments involved, and Police Departments; it is a long line. He stated it would take five to ten minutes to get through the Village and probably won't get out of here until about 10:20 a.m. Any Police, Fire, Ambulances and Rescue Groups will be in it. The next Public Safety Meeting is on December 5th, 2016 downstairs.



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MAYOR'S REPORT:

The Mayor stated he will be attending the NYCOM Legislative Priorities Meeting in Albany on November 14th, 2016. He continued that on November 15th, 2016 at 6:30 p.m. is the Military Honor Roll for CNS to honor those who served in the Military. The next Mayor's meeting is November 16th, 2016, Deputy Mayor Ferguson is attending and the Mayor plans to attend. The speaker will be speaking on the L.E.D. Lighting. He continued that there are two spots open for alternates on the Planning and Zoning Board of Appeals; we have received the names of a couple potential candidates. The Holiday Party is going to be held January 24th, 2017; right after work at Twin Trees.

Trustee Gustafson made a motion to go into Executive Session at 7:07 p.m. to discuss a personnel issue. The motion was seconded by Deputy Mayor Ferguson. The motion was approved with Trustee Browning, Trustee Gustafson, Trustee Henry, and Deputy Mayor Ferguson, all voting in favor of the same.

The Board returned at 7:43 p.m. to Regular Session.

Mayor Butterfield asked for a motion to adjourn. Deputy Mayor Ferguson made a motion to adjourn at 7:44 p.m. The motion was seconded by Trustee Henry. The motion was approved with Trustee Browning, Trustee Gustafson, Trustee Henry, and Deputy Mayor Ferguson, all voting in favor of the same.

Respectfully submitted,


Dianne M. Kufel
Village Clerk Treasurer

