



VILLAGE OF NORTH SYRACUSE

Regular Board Meeting

Thursday, October 13th, 2016 @ 6:28 PM

North Syracuse Community Center

700 South Bay Road, North Syracuse, NY 13212

The Village of North Syracuse Regular Board Meeting began at 6:28 P.M. with the Mayor inviting the Boy Scouts Pack #180 to come forward to help with the Pledge of Allegiance.

The Mayor and the Board spoke of changing the numbering of the following local laws due to the modification of the sign code not completely ready.

The Mayor stated public hearing #1 is being held by the Board of Trustees of the Village of North Syracuse to consider the adoption of Local Law #4 of 2016. This Local Law relates to the Floodplan Management Measures. We will hear all persons in support of such matters or any objections thereto. He turned it over to Attorney Chatfield who explained this is a federal regulatory agency that is in connection with the state who establishes certain flood plan elevations. Then, in order to build or do things within that flood area, you need to comply with those regulations. If the municipality adopts those regulations then the federal government will assist in the cost of flood insurance for residents that are there. In order to be able to keep those few residents having the availability of the federal subsidy on the insurance, the Village must adopt this law which changes some of the regulatory process associated with the implementation of those regulations. The Mayor asked if anyone would like to speak for the adoption of the local law or Floodplan Management or against. The Mayor stated there was no response and he closed the public hearing.

The Mayor stated public hearing #2 is being held by the Board of Trustees of the Village of North Syracuse to consider the adoption of Local Law #5 of 2016. This is a local law modifying chapter 240-33; specifically, a modification to temporary signs and electronic signs. The Village Board will hear all those in favor or those that have an objection to this modification. He continued by asking David Robinson from 163 Slindes Woods Circle to explain. He explained he is a member of the Sign Committee and the committee is making two proposals; the "Temporary Sign Permits" would be issued by calendar quarters and only allowed to be displayed when the business was open for business. This would simplify the enforcement as they would all expire at the same time which would make it easier to track. The "Electronic Sign" was also brought before the Sign Committee to look at. He then spoke of the gas stations in Village having the electronic signs to change their prices electronically. He continued on the end of the spectrum, if you go down to Lonergan Park, there is a very nice electronic sign. The issue is that they are two different kinds of signs and signs are going to be changing all the time. If you go down in the city you will see a billboard sign that looks like a giant T.V. set; so what the sign committee concluded is it is kind of beyond our scope to deal with electronic signs. After looking at both the codes for the Town of Clay and the Town of Cicero, they



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both refer electronic signs requests to the Planning Boards. Our recommendation is do the same and refer the requests for electronic signs to the Planning Commission. The Mayor asked if anyone would like to speak for or against the changes to the local sign law. Rick Kaszubinski stated he has lived in the Village since the 1960's, but prior his family originally had a Liquor Store and then the Irish Hotel. On that building hanging above us, we had an electric sign 4' x 8'. In the 1960's, when we moved the store from the Irish Hotel up to the 400 block of North Main, we had a 4' x 8' sign, a 2' x 4' sign on the roof and (2) 4' x 4's signs in the windows. We still owned the property and rented it out part of the time. A question arose about signage, so his wife opened up a store in our building to sell religious goods. We tried to put up a freestanding sign, but we were told the size was limited. He spoke of having an issue with two shops in the Puggie Pizza Place in the 300 block of North Main Street on the west side who recently replaced their signs. The combined square frontage is pretty close to ours and they have two signs up on the building and two signs up on their freestanding sign. They have four and we have none, because we were not allowed to put up a sign, as 2' x 4' was a little small to be readable from the street. We have compensated by putting our signage on the glass. At the time, the Codes Officer stated there was not a problem with it and we have had it for ten years. We did add sandwich board which we have always placed it out when we are open and brought it back in when we are not. He stated that his business, Mystic Side Gift and Book Store, is open from noon and closes at 8:00 p.m. We were advised at the time that there was no problem with the sign until I read two weeks ago in the Star News talking about making changes in reference to the sandwich board. At this time, I do not even know if we are within Code, so he can neither agree nor disagree as he has no idea what the code is or whether he is or is not in compliance. He commented our sandwich board is to identify where we physically are and if you go down North Main Street Wednesday thru Friday nights from 4:00 p.m. thru 7:00 p.m. you will notice (with the traffic congestion) it is very difficult to see the sandwich sign. The Mayor asked if anyone would like to speak for or against sign changes to the Code. The Mayor stated there was no response and he closed the public hearing.

Roll Call: Mayor Gary Butterfield, Deputy Mayor Fred Ferguson, Trustee Diane Browning, Trustee Pat Gustafson, and Trustee Chuck Henry.

Personnel Present: Deputy Village Clerk-Treasurer Diane Ilacqua, Police Chief Michael Crowell, Codes Enforcement Officer David Barnhart, DPW Superintendent Gary Wilmer, Village Engineer Amy Franco, and Village Attorney Scott Chatfield.

Personnel Absent: Fire Chief Tim Ellis (Absent), Village Clerk/Treasurer Dianne Kufel (Vacation), Parks Director Teresa Roth (Absent).

RESOLUTION # 180-16

APPROVAL OF BOARD MEETING MINUTES



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Deputy Mayor Ferguson made a motion to approve the minutes from the September 22nd, 2016 Board Meeting. The motion was seconded by Trustee Gustafson. The motion was approved with Trustee Browning, Trustee Gustafson, Trustee Henry, and Deputy Mayor Ferguson, all voting in favor of the same.

RESOLUTION # 181-16

GENERAL FUND ABSTRACT APPROVAL

Deputy Mayor Ferguson made a motion to approve the General Fund Abstract # 09 in the amount of \$89,020.06 covering Voucher #422 to Voucher #480. The motion was seconded by Trustee Browning. The motion was approved with Trustee Browning, Trustee Gustafson, Trustee Henry, and Deputy Mayor Ferguson, all voting in favor of the same.

RESOLUTION # 182-16

SEWER FUND ABSTRACT APPROVAL

Deputy Mayor Ferguson made a motion to approve the Sewer Fund Abstract # 09 in the amount of \$55.00 covering Voucher #9. The motion was seconded by Trustee Gustafson. The motion was approved with Trustee Browning, Trustee Gustafson, Trustee Henry, and Deputy Mayor Ferguson, all voting in favor of the same.

CITIZENS' VOICE:

The Mayor invited anyone that wished to share concerns or thoughts to address the Board. No one responded.

NEW BUSINESS:

RESOLUTION # 183-16

**ADOPT LOCAL LAW #4- FLOODPLAN MANAGEMENT MEASURES-
FLOOD INSURANCE PROGRAM**

Attorney Chatfield explained that they basically took the model law that the state sent and modified it, so that it fits within the Village Code in terms of the numbering, sequences, and so on. Otherwise, it is precisely as it was handed down to the Village. He recommended that the Board proceed to adopt it as Local Law #4. Deputy Mayor Ferguson made a motion to adopt Local Law #4 Floodplan Management Measures Flood Insurance Program. The motion was seconded by Trustee Henry. The motion was approved with Trustee Browning, Trustee Gustafson, Trustee Henry, and Deputy Mayor Ferguson, all voting in favor of the same.



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RESOLUTION # 184-16

**TABLE MODIFICATIONS TO THE TEMP. SIGN AND ELECTRONIC
SIGN CODE**

The Mayor stated he did not feel this was ready to vote on and asked for a motion to table it for now. Trustee Gustafson made a motion to adjourn the determination until the Board had a copy of the text of the law in front of them as amended. The motion was seconded by Deputy Mayor Ferguson. The motion was approved with Trustee Browning, Trustee Gustafson, Trustee Henry, and Deputy Mayor Ferguson, all voting in favor of the same.

RESOLUTION # 185-16

**APPROVAL OF SHARED SERVICE AGREEMENT FOR STORAGE OF
SALT/SAND AT NYS DOT**

Deputy Mayor Ferguson made a motion to authorize the Mayor to sign the Shared Service Agreement for Storage of Salt/Sand at NYS DOT. The motion was seconded by Trustee Gustafson. The motion was approved with Trustee Browning, Trustee Gustafson, Trustee Henry, and Deputy Mayor Ferguson, all voting in favor of the same.

RESOLUTION # 186-16

**CONFIRM APPOINTMENT OF DIANE ILACQUA TO POSITION OF
DEPUTY VILLAGE CLERK-TREASURER**

Trustee Browning made a motion to confirm the appointment of Diane Ilacqua to replace Julia Getman in the position of Deputy Village Clerk Treasurer for an annual salary of \$35,000 effective Tuesday, October 4th, 2016 provisionally for 6 months. The motion was seconded by Trustee Henry. The motion was approved with Trustee Browning, Trustee Gustafson, Trustee Henry, and Deputy Mayor Ferguson, all voting in favor of the same.

RESOLUTION # 187-16

**ENGAGE CHA TO COMPLETE TAP APPLICATION FOR THE
SUM OF \$2,500.00**

The Mayor explained the TAP Application has to do with the Chestnut Street and Church Street shoulder and sidewalk improvement and modifications which need to be filed by October 21st, 2016. Deputy Mayor Ferguson made a motion to authorize CHA to complete the TAP Application for the fee of \$2500 and authorize the Mayor upon its completion to sign the application. The motion was seconded by Trustee Henry. The motion was approved with Trustee Browning, Trustee Gustafson, Trustee Henry, and Deputy Mayor Ferguson, all voting in favor of the same.

ATTORNEY REPORT: He stated the Parks and Recreation Director advised him of a piece of ground 120' x 12' that the Historical Society owned that was adjacent to our park. He continued that the Historical Society cease to exist a few years back. They had adopted a resolution to convey that parcel



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of 120' x 12' to the Village, but we are finding the paperwork was never completed. It was coming up for county disposition and she alerted me to that fact and we discussed it. He continued he understood Mrs. Roth has spoken to the former President of the Plank Road Historical Society and she had no problem. He stated he prepared a DED Equalization Form and a Capital Gains Affidavit for their execution. He stated on March 27, 2008, Mayor Heindorf had talked about it at that meeting. By Resolution, the Village agreed to take it. It is a little strip of land that is the back residential lots 18, 19, and 20 of the Single Tract that butts up to the park that is not far from where the schoolhouse is. The Mayor would need a resolution authorizing him to sign papers as necessary to accept the title to this 120' x 12' strip of land from the Plank Road Historical Society to our land adjacent to the park. This will take it out of the county process and insure that the Village residents get to enjoy it.

RESOLUTION # 188-16

**APPROVAL TO ACCEPT 12' X 120' STRIP OF LAND FROM LOTS
18, 19, AND 20 OF THE SINGLE TRACT**

Trustee Browning a motion to authorize the Mayor to sign as necessary to accept the title of the 120' x 12' strip of land that backs up to the park from lots 18, 19, and 20 of the Single Tract from the Plank Road Historical Society. The motion was seconded by Trustee Gustafson. The motion was approved with Trustee Browning, Trustee Gustafson, Trustee Henry, and Deputy Mayor Ferguson, all voting in favor of the same.

ENGINEER REPORT: Mrs. Franco welcomed Mrs. Ilacqua to the Village. She continued they have been working along Chestnut Street. DPW Superintendent has been in contact with the contractor when he has any questions that need to be taken care of so that is moving along.

DEPARTMENT HEAD REPORTS:

Police Department: He stated how pleased he was to report the part-time police officer continues to do well in the new training program. He continued they just finished up the last segment of the 2016 in-service training today. We were working on field training qualifications and we finished that up. He stated that the call volume is not significantly reduced, but it is less than it was last year at this time.

Fire Department: No Report (Absent).

Public Works Department: He reported that the DPW guys are still picking up brush. We just finished the heavy trash pickup this month. We are still working on some of the parks projects and improvements. Inside the building at Lonergan Park we are putting in different faucets and sinks.

Parks and Recreation Department: No Report (Absent).



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Codes Department: He reported there are a couple of new businesses in the Village, Just 1 Bite Too Diner has opened this week and gone in where Barbieri's used to be. The Citgo Gas station at 523 South Main Street has opened up and is pumping gas.

Clerk-Treasurer: No Report (Vacation).

DEPUTY MAYOR-TRUSTEES REPORT:

Trustee Gustafson: She stated last Sunday she had the privilege of attending the Coptic Christian Church open house. She continued it was very informative and very beautiful. She welcomed Mrs. Ilacqua. She shared that she had attended the Fire Safety Day for the North Syracuse Fire Department.

Trustee Browning: She welcomed Mrs. Ilacqua. She stated the sidewalks on Chestnut Street she noticed today are really moving along and that is going to be super.

Trustee Henry: He welcomed Mrs. Ilacqua on board. He continued he was looking forward to working with her.

Deputy Mayor Ferguson: He also welcomed Mrs. Ilacqua. December 5th, 2016 is the next public Safety Committee Meeting downstairs.

MAYOR'S REPORT:

The Mayor stated yesterday was our Deputy Clerk's last day; she had some vacation for two days. Mrs. Getman did a nice job while she was with us. He thanked her for her work among us and welcomed Mrs. Ilacqua. There is a Chicken Barbeque on Saturday, October 22nd, 2016 at 11:00 a.m. until sold out which is being hosted by the North Syracuse Volunteer Fire Department Ladies Auxiliary. He stated we are making nice progress on the Chestnut Street sidewalks. Also, if you drive by the Fire Department, the apron out in front is being redone. There has been some work done by our Village DPW at North Main Street taking areas of pavement or gravel, then putting in grass in its place which is a nice thing. As part of the contract that we received for the sidewalks on Chestnut Street, we are also going to do the same on South Main Street. We will be removing areas of pavement and putting in grass; or in the case of the front of St. Rose, we are going to be putting in pervious pavement along with some grass. You will still be able to park there, but the drainage issues will be much better, so we are trying to re green Rt. 11. He stated he also attended the Coptic Church Open House which was nicely done and the food was really good. He stated he went to the Fireman's Safety Day as well.



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The Mayor stated we will be going into Executive Session to discuss two personnel issues. He continued it should be brief and we may vote when we return.

Deputy Mayor Ferguson made a motion to adjourn to Executive Session at 7:05 p.m. The motion was seconded by Trustee Browning. The motion was approved with Trustee Browning, Trustee Gustafson, Trustee Henry, and Deputy Mayor Ferguson, all voting in favor of the same.

The Board returned at 7:35 p.m. to Regular Session.

RESOLUTION # 189-16

**APPROVAL OF PAY RATE ADJUSTMENT FOR
PARKS DIRECTOR T. ROTH**

Trustee Browning made a motion to grant Parks Director Teresa Roth a \$3,000 raise to be retroactive to the beginning of this fiscal year. The motion was seconded by Trustee Gustafson. The motion was approved with Trustee Browning, Trustee Gustafson, Trustee Henry, and Deputy Mayor Ferguson, all voting in favor of the same.

RESOLUTION # 190-16

APPROVAL OF PAY RATE ADJUSTMENT FOR J. GETMAN

Deputy Mayor Ferguson made a motion to grant Julia Getman a 2 ½ % raise to be retroactive to the beginning of this fiscal year. The motion was seconded by Trustee Henry. The motion was approved with Trustee Browning, Trustee Gustafson, Trustee Henry, and Deputy Mayor Ferguson, all voting in favor of the same.

Mayor Butterfield asked for a motion to adjourn. Trustee Browning made a motion to adjourn at 7:36 p.m. The motion was seconded by Trustee Henry. The motion was approved with Trustee Browning, Trustee Gustafson, Trustee Henry, and Deputy Mayor Ferguson, all voting in favor of the same.

Respectfully submitted,


Dianne M. Kufel
Village Clerk Treasurer