



VILLAGE OF NORTH SYRACUSE

Regular Board Meeting

Thursday, August 25th, 2016 @ 4:29 PM
North Syracuse Community Center
700 South Bay Road, North Syracuse, NY 13212

The Village of North Syracuse Regular Board Meeting began at 4:29 P.M. with Mayor Gary Butterfield inviting everyone present to join him in the Pledge of Allegiance.

The Mayor stated this public hearing is being held by the Board of Trustees of the Village of North Syracuse to consider the re-development of 117 South Main Street (formerly referred to as the Old Dollar Store). We will hear all persons in support of such matters or any objections thereto. He continued to say we have a Village Center Comprehensive Plan and this grant opportunity came to us from the Central New York Regional Planning Board. The Mayor asked Brian Pincelli who is a member of that board to speak. Mr. Pincelli introduced himself as a Principal Planner with the board. He explained RESTORE NY funding is for Real Estate Re-Development Projects which centered on urban cores. The State has funded another round of funds for RESTORE NY, so we reached out to the five counties we cover in Central New York with a new funding opportunity. We are happy to be responding to the interest of the Village in re-development of this property. This is a perfect fit for the funding program as designed by Empire State Development. We will certainly contribute to the re-development of the Village of North Syracuse and happy to be providing assistance. The Mayor explained that when the grant opportunity came in front of us that there were already plans in place for re-development. Syracuse Realty Group had been working on that so this becomes a public-private partnership with the Village as Lead Agency (applicant) to Empire State Development on behalf of the project. The Village would receive the funding to help fund the project. The funds could come thru in December or January, but probably no later than that. The Mayor asked multiple times if anyone would like to speak in favor of this or against it. The Mayor stated if no one wishes to speak he will close the public hearing.

Roll Call: Mayor Gary Butterfield, Deputy Mayor Fred Ferguson, Trustee Diane Browning, Trustee Pat Gustafson, and Trustee Chuck Henry.

Personnel Present: Village Clerk/Treasurer Dianne Kufel, Police Chief Michael Crowell, Codes Enforcement Officer David Barnhart, Parks Director Teresa Roth, DPW Superintendent Gary Wilmer, Village Engineer Amy Franco, and Village Attorney Scott Chatfield.

Personnel Absent: Fire Chief Tim Ellis.

RESOLUTION # 157-16

APPROVAL OF BOARD MEETING MINUTES

Deputy Mayor Ferguson made a motion to approve the minutes from the August 11th, 2016 Board



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Meeting. The motion was seconded by Trustee Gustafson. The motion was approved with Trustee Browning, Trustee Gustafson, Trustee Henry, and Deputy Mayor Ferguson, all voting in favor of the same.

RESOLUTION # 158-16

GENERAL FUND ABSTRACT APPROVAL

Deputy Mayor Ferguson made a motion to approve the General Fund Abstract # 06 in the amount of \$77,674.61 covering Voucher #260 to Voucher #316. The motion was seconded by Trustee Browning. The motion was approved with Trustee Browning, Trustee Gustafson, Trustee Henry, and Deputy Mayor Ferguson, all voting in favor of the same.

CITIZENS' VOICE:

The Mayor invited anyone to share concerns or thoughts; there was no response.

PERCENTAGE OF ALLOWABLE ASPHALT/STONE ON RESIDENTIAL PROPERTY

After discussing this at the last meeting, the Mayor stated that we will try to encourage people to clean up their properties rather than adding laws. As far as I am concerned, this is done and we will take this off the agenda.

TEAMSTERS 1149 AGREEMENT

The Mayor stated in principle there was one additional item that we tried to resolve for this meeting. We were trying to do a memorandum of understanding so we didn't have to reopen it, but that didn't happen. This afternoon we received communication from the Teamsters that we need to wait for one more meeting to sort out one minor detail.

NEW BUSINESS:

RESOLUTION # 159-16

**APPROVE RESTORE NY PROJECT AS THE VILLAGE'S
LOCAL REVITALIZATION PLAN**

Deputy Mayor Ferguson made a motion to approve RESTORE NY Project which is to include in this project: 1) that it is consistent with the Village's local revitalization development plan, and 2) the proposed financing is appropriate for the specific project and the project will facilitate effective and efficient use of existing and future public resources and 3) the project develops and enhances infrastructure in a manner that will attract, create and sustain employment opportunities where applicable. The motion was seconded by Trustee Henry. The motion was approved with Trustee Browning, Trustee Gustafson, Trustee Henry, and Deputy Mayor Ferguson, all voting in favor of the



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same.

FILL VACANCY OF CHAIRPERSON FOR THE ZONING BOARD OF APPEALS-D.

ROBINSON

The Mayor stated they need to fill the vacancy of the Chairperson for the Zoning Board of Appeals. Dave Robinson is currently an alternate and with the current Chairperson moving out of state, we are looking to fill this position. However, Jim Baker is having a hard time letting go and has not officially resigned from the position, so once that happens; we would be proud to appoint Dave Robinson to the Chairperson position which would expire in 7/2020. So we will table this until we actually receive his resignation.

RESOLUTION # 160-16

AUTHORIZE THE MAYOR TO SIGN AGREEMENT WITH BENN AND COMPANY-LOSAP 2013 AGREEMENT

Deputy Mayor Ferguson made a motion to authorize the mayor to sign the LOSAP agreement with Benn and Company that covers the service from Calendar Year Points of 12/31/13 at a cost of \$3,800. The motion was seconded by Trustee Gustafson. The motion was approved with Trustee Browning, Trustee Gustafson, Trustee Henry, and Deputy Mayor Ferguson, all voting in favor of the same. It is noted that due diligence is being made to get this current.

RESOLUTION # 161-16

AUTHORIZE THE MAYOR TO SIGN JUVENILE AID (\$718) AND SUMMER SWIM LESSON PROGRAM (\$664) 2016 AGREEMENT

Trustee Gustafson made a motion to authorize the Mayor to sign the 2016 Agreement for both the Juvenile Aid for \$718 and the Summer Swim Lesson Program for \$664. The motion was seconded by Deputy Mayor Ferguson. The motion was approved with Trustee Browning, Trustee Gustafson, Trustee Henry, and Deputy Mayor Ferguson, all voting in favor of the same.

30 YEARS OF SERVICE AWARD-ROBERT BERTRAND/VILLAGE JUSTICE

The Mayor stated that we have an award to give out, but the recipient is not here this evening. Robert Bertrand, Village Justice is receiving a thirty years of service award. The Mayor read the award:

The New York State Conference of Mayors and Municipal Officials present this Thirty-Year Certificate of Public Service to Robert Bertrand. In recognition of thirty years of distinguished public service to our community, the New York State Conference of Mayors is pleased and honored to publicly acknowledge your dedication and commitment. Peter Baynes, NYCOM Executive Director



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The Mayor offered his congratulations on 30 years of service and went on to say he is actually in his 31st year. He holds court on Monday evenings.

RESOLUTION # 162-16

**AUTHORIZE MAYOR TO SIGN AUDIT REVIEW AGREEMENT
WITH BONADIO GROUP**

Deputy Mayor Ferguson made a motion to authorize the Mayor to sign the Audit Review Agreement with Bonadio Group thru FY 5/31/2016 for \$11,750. The motion was seconded by Trustee Gustafson. The motion was approved with Trustee Browning, Trustee Gustafson, Trustee Henry, and Deputy Mayor Ferguson, all voting in favor of the same.

RESOLUTION # 163-16

**FORMAL PROCEDURE ADOPTING MALTA LANE AND TROLLEY
BARN LANE AS VILLAGE STREETS**

Trustee Gustafson made a motion to adopt a resolution to add and accept Malta Lane and Trolley Barn Lane as Village streets to add to our highway inventory. The motion was seconded by Deputy Mayor Ferguson. The motion was approved with Trustee Browning, Trustee Gustafson, Trustee Henry, and Deputy Mayor Ferguson, all voting in favor of the same.

ATTORNEY REPORT: He stated it appears that there are two streets that the Village built on Village land and has been maintaining, but are not carried on the state's ledger of our streets. We need to adopt a resolution to formally accepting them as streets so that we can send it to D.O.T. so we can add it to get our CHIPS money. The streets are Malta Lane and Trolley Barn Lane that we need to add to our highway inventory. Conversation went on to discuss the Local Law for Church Street Parking regarding the 100 block having no parking any time with the exception of Sunday between 8:00 a.m. and 11:00 a.m. and the first one hundred feet there is one hour parking. The Mayor would like to see that changed to permit parking in more than the first 100 feet. The Attorney went on to say some changes to the wording and a public hearing would be needed. He suggested scheduling a public hearing for the next meeting and he could draft up something to address this. Police Chief Crowell questioned whether the Safety Committee should look at this prior to the appeal. The Mayor stated there wasn't immediacy, but he would like it corrected in the near future.

ENGINEER REPORT: Mrs. Franco stated the Chestnut St. – Rt. 11 Project is out to bid and will be available for contractors to pick up.

DEPARTMENT HEAD REPORTS:

Police Department: No Report.



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Fire Department: No Report (Absent).

Public Works Department: He stated they are still picking up brush and they expect to finish tomorrow; now that the brush truck is fixed. He thanked the Codes Officer for going out and doing a lot of the violations. He can tell where he has been working because he is receiving a lot of calls from those residents.

Parks and Recreation Department: She stated as the summer winds down, the pool will be closing this Sunday. Our summer camp and swim lesson programs have both ended. Our last concert was last night and that went well. Starting in September, we have four new programs: 1) New Zumba Gold Class which will be on Mondays and Wednesdays at the Community Center, 2) Line Dancing instruction on Wednesdays over lunch, 3) Wednesday afternoon and evening Yoga Class, and 4) Happy Feet which is a soccer program for young children. There is a Community Flu Shot Clinic at the Community Center on Thursday, September 8th, 2016 from 10:00 a.m. to 12:00 noon being administered by a Rite Aid Pharmacist. On September 22nd, 2016 there is a senior trip scheduled for apple picking, lunch, and an outing that day. Yesterday, we had another great community service group from the Leadership of Greater Syracuse come out here. They were here earlier in the summer cleaning up the oldest part of the cemetery on Rt. 11. There were nine people who spent three hours of their time and powerwashed the cemetery headstones that used to be black and mossy and now they look really nice. They fixed some fencing, trimmed some bushes and did a bunch of stuff. We are very grateful for that and they are anxious to come back and maybe do it again next year.

Codes Department: No Report.

Clerk-Treasurer: She made mention of a volunteer assisting in the reception area at Village Hall; very helpful as (1) employee is out and another on sick leave. She stated she is preparing to close the books and is making progress. The auditors are going to be in within the next couple of weeks, so she is planning to have everything officially closed by the end of next week.

DEPUTY MAYOR-TRUSTEES REPORT:

Trustee Gustafson: No Report.

Trustee Browning: No Report.

Trustee Henry: No Report.

Deputy Mayor Ferguson: He stated the Public Safety Commission Meeting is going to be September 12th at 4:00 p.m. downstairs. He continued they have quite a few issues to talk about and may run a



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bit longer than the usual meeting. He invited Mr. Barnhart to attend.

MAYOR'S REPORT:

The Mayor stated hopefully we get some pricing for our sidewalks and Rt. 11 projects. The Fire Department is working on the specifications to replace their apron that they had in the budget. They should have a preliminary set out, so that they can put out to bid soon. At the next board meeting, the budget prep sheets and forecast for the next fiscal year for the Fire Department should be in front of the Board. They need to prepare their numbers in advance to give to the Towns because the Towns operate on a calendar year. The VFW is going to have a Memorial Ceremony on Sunday, September 11th at 8:30 a.m. at the Veteran's Memorial Park to mark 15 years that September 11th became a well-known date. Afterward, there will be a chicken barbeque held at the VFW Post 7290 starting at 10:00 a.m.

Mayor Butterfield asked for a motion to adjourn. Trustee Browning made a motion to adjourn at 4:55 p.m. The motion was seconded by Deputy Mayor Ferguson. The motion was approved with Trustee Browning, Trustee Gustafson, Trustee Henry, and Deputy Mayor Ferguson, all voting in favor of the same.

Respectfully submitted,


Dianne M. Kufel
Village Clerk Treasurer