



VILLAGE OF NORTH SYRACUSE

Regular Board Meeting

Thursday, June 9th, 2016 @ 6:29 PM

North Syracuse Community Center

700 South Bay Road, North Syracuse, NY 13212

The Village of North Syracuse Regular Board Meeting began at 6:29 P.M. with Mayor Gary Butterfield inviting everyone present to join him in the Pledge of Allegiance.

We are opening with public hearing #1 that was held by the Board of Trustees of the Village of North Syracuse to consider the adoption of a F.O.I.L. (Freedom of Information Law) Fee Schedule, and we will hear all persons in support of such matters or any objections thereto. We are considering specific fees for reports, data and records that absorb manpower to generate these items. Many times a few hours are spent opening and searching files for requested data. The Village is looking to modify our Code permitting this and set the fees by resolution associated with the request. He offered to turn it over to the Attorney for clarification. The Mayor asked multiple times if anyone would like to speak in favor of this or against it. Trustee Linnertz made a motion to close the public hearing. The motion was seconded by Deputy Mayor Ferguson. The motion was approved with Trustee Browning, Trustee Gustafson, Deputy Mayor Ferguson, and Trustee Linnertz, all voting in favor of the same.

Roll Call: Mayor Gary Butterfield, Deputy Mayor Fred Ferguson, Trustee Diane Browning, Trustee Pat Gustafson and Trustee Paul Linnertz.

Personnel Present: Village Clerk/Treasurer Dianne Kufel, DPW Superintendent Gary Wilmer, Parks Director Teresa Roth, Police Chief Michael Crowell, Village Engineer Amy Franco, and Village Attorney Scott Chatfield.

RESOLUTION # 107-16

APPROVAL OF BOARD MEETING MINUTES

Deputy Mayor Ferguson made a motion to approve the minutes from the May 26th, 2016 Board Meeting. The motion was seconded by Trustee Gustafson. The motion was approved with Trustee Browning, Trustee Gustafson, Deputy Mayor Ferguson, and Trustee Linnertz, all voting in favor of the same.

RESOLUTION # 108-16

GENERAL FUND ABSTRACT APPROVAL

Trustee Linnertz made a motion to approve the General Fund Abstract # 1 in the amount of \$27,048.00 covering Voucher #1 to Voucher #12. The motion was seconded by Deputy Mayor Ferguson. The motion was approved with Trustee Browning, Trustee Gustafson, Deputy Mayor Ferguson, and Trustee Linnertz, all voting in favor of the same.



Village of North Syracuse
Regular Board Meeting
Thursday, June 9th, 2016 6:29 PM

RESOLUTION # 109-16

GENERAL FUND ABSTRACT APPROVAL

Trustee Linnertz made a motion to approve the General Fund Abstract # 27 in the amount of \$50,724.23 covering Voucher #1434 to Voucher #1477. The motion was seconded by Deputy Mayor Ferguson. The motion was approved with Trustee Browning, Trustee Gustafson, Deputy Mayor Ferguson, and Trustee Linnertz, all voting in favor of the same.

RESOLUTION # 110-16

SEWER FUND ABSTRACT APPROVAL

Trustee Linnertz made a motion to approve the Sewer Fund Abstract #1 in the amount of \$55.00 covering Voucher #1. The motion was seconded by Trustee Browning. The motion was approved with Trustee Browning, Trustee Gustafson, Deputy Mayor Ferguson, and Trustee Linnertz, all voting in favor of the same.

RESOLUTION # 111-16

VETERANS MEMORIAL PARK

Trustee Linnertz made a motion to approve the Veterans Memorial Park Abstract #27 in the amount of \$395.50 covering Vouchers #5 and #6. The motion was seconded by Trustee Gustafson. The motion was approved with Trustee Browning, Trustee Gustafson, Deputy Mayor Ferguson, and Trustee Linnertz, all voting in favor of the same.

CITIZENS' VOICE:

The Mayor invited anyone who would like to speak and no one responded.

OLD BUSINESS:

RESOLUTION # 112-16

DISCUSS LOCAL LAW #2 OF 2016-AMENDING CHAPTER 169 OF THE VILLAGE CODE RELATING TO PEDDLERS AND SOLICITORS

The Mayor stated they were there to discuss Local Law #2 of 2016 amending Chapter 169 of the Village Code relating to Peddlers and Solicitors which was tabled at our last meeting. The General consensus is to prohibit "for-profit" from soliciting in the Village. Some discussion came up about pamphleteering; just hanging an insert on the door. Counsel was preparing better language to clarify this, so we have it exactly how we feel is best suited for the residents of this community. "Not for profits" will still be able to solicit in the Village and they will need to pay the costs associated with the background checks.

Deputy Mayor Ferguson made a motion to approve the adoption of Local Law #2 which will amend



Village of North Syracuse
Regular Board Meeting
Thursday, June 9th, 2016 6:29 PM

Chapter 169 of the Village Code. The motion was seconded by Trustee Browning. Trustee Linnertz asked if there were changes from the last meeting to this one. Attorney Chatfield stated we inserted the clause so that a license could be issued for the "Not for Profits." There was one particular one Village Clerk/Treasurer was concerned about. Also, the language was added that authorizes by resolution a fee to be established, to reimburse the Village for the costs of the background checks that would be applicable. In summary, "for profit" soliciting and hawking is prohibited in the Village. "Not for profit" peddling or soliciting is permissible, but only if an application is made to the Village Clerk designating 1) what they are doing, 2) who they are, and 3) the names of the individuals involved; so that we can do background checks. The payment of the fee is equal to the cost that we pay to do background checks to verify integrity and backgrounds of the individuals involved. Board members asked for clarification on 1) Boy Scouts, 2) the driver of the vehicle taking the kids around, and 3) on a time frame as to how late they can come around at night. Attorney Chatfield stated Boy Scouts are exempt because of their youth. If the driver taking them around is associated with the organization and the boys are doing the soliciting, that would not be an issue. As far as time limitations, the Attorney was not sure if they were eliminated, but he didn't feel it would be an issue in terms of "not for profits" that are not licensed. The "not for profits" that have to go thru the licensing process is something that would be in the regulatory authority of the clerk as part of the license issuing process. Attorney Chatfield read §169-20A which states "before the hour of 9:00 a.m. any day or after the hour of 7:00 p.m. on any day" except upon invitation by the homeowner. The motion was approved with Trustee Browning, Trustee Gustafson, Deputy Mayor Ferguson, and Trustee Linnertz, all voting in favor of the same.

RESOLUTION # 113-16

ESTABLISH BY RESOLUTION BACKGROUND FEE CHARGE FOR NOT FOR PROFITS (EXHIBIT C)

Trustee Browning made a motion to approve implementing a \$20 fee (Exhibit C.) for each person to have a background check that is engaging in not-for-profit soliciting. The motion was seconded by Trustee Gustafson. The motion was approved with Trustee Browning, Trustee Gustafson, Deputy Mayor Ferguson, and Trustee Linnertz, all voting in favor of the same.

BOARD FEEDBACK ALLOWABLE % OF ASPHALT/STONE ON RESIDENTIAL PROPERTY

Mayor Butterfield stated there has been little feedback from the website; 206 people voting "they do not want to change" and 107 "do want something changed." He stated he wants to put this to bed by the end of the summer, but for now we will table this.

APPOINTMENT TO PLANNING COMMISSION BOARD

The Mayor stated he has some names of people who are willing to serve on the Planning Commission



Village of North Syracuse
Regular Board Meeting
Thursday, June 9th, 2016 6:29 PM

although he does not have a decision to share at this time; he is sure that we will have people by the next Planning Commission Meeting.

NEW BUSINESS:

RESOLUTION # 114-16

**RESOLUTION AUTHORIZING CLERK-TREASURER TO DO BUDGET
TRANSFERS TO CLOSE FY 5/31/2016**

The Mayor explained that this is an annual event that allows the Clerk-Treasurer to debit and credit the accounts to the budget and close the books. Deputy Mayor Ferguson made a motion to authorize the Clerk-Treasurer to do Budget Transfers FY 5/31/2016. The motion was seconded by Trustee Browning. The motion was approved with Trustee Browning, Trustee Gustafson, Deputy Mayor Ferguson, and Trustee Linnertz, all voting in favor of the same.

RESOLUTION # 115-16

CICERO TAX ROLL CORRECTION-TIME WARNER

Trustee Gustafson made a motion to authorize the waiving of the tax collection from Time Warner-Town of Cicero due to the revenues-franchise fees received from Time Warner. The motion was seconded by Deputy Mayor Ferguson. The motion was approved with Trustee Browning, Trustee Gustafson, Deputy Mayor Ferguson, and Trustee Linnertz, all voting in favor of the same.

RESOLUTION # 116-16

CLAY TAX ROLL CORRECTION-TIME WARNER

Trustee Linnertz made a motion to authorize the waiving of the tax collection from Time Warner-Town of Clay due to the revenues-franchise fees received from Time Warner. The motion was seconded by Deputy Mayor Ferguson. The motion was approved with Trustee Browning, Trustee Gustafson, Deputy Mayor Ferguson, and Trustee Linnertz, all voting in favor of the same.

RESOLUTION # 117-16

DISCUSS /APPROVE 2016 VILLAGE STREETS TO BE PAVED

DPW Superintendent Wilmer stated he had others he would like to do, but he has reached his maximum of \$105,000. He stated he has a quote for \$95,000 with the milling being additional cost. He has not heard back from Pave NY yet which should be an additional \$30,000 the Village would receive. Mayor Butterfield mentioned reaching out to Assemblyman Stirpe and Assemblyman De Francisco regarding the paving of Chestnut Street, Church Street, and the shoulders that have deteriorated. He requested a letter be sent to D.O.T and a copy to SMTC to see if we can enhance more of that money coming.

Deputy Mayor Ferguson made a motion to adopt the tentative schedule for five (5) streets to be



Village of North Syracuse
Regular Board Meeting
Thursday, June 9th, 2016 6:29 PM

paved in 2016. The motion was seconded by Trustee Linnertz.

Schedule of Tentative Streets to be paved in 2016 are:

Maple Manor Drive from Belmore Drive to Wells Ave West

Wells Ave West from Belmore Drive to Herman Drive (this would complete the whole street).

Chestnut Street to Helen Street

Paula Ave from East Taft Road to Lawrence Ave

Lawrence Ave from South Bay Road to John Street

The motion was approved with Trustee Browning, Trustee Gustafson, Deputy Mayor Ferguson, and Trustee Linnertz, all voting in favor of the same.

RESOLUTION # 118-16

**APPROVE LOCAL LAW #3 OF 2016- ESTABLISHING
FEES FOR FOIL REQUESTS**

Trustee Linnertz made a motion to approve the adoption of Local Law #3 of 2016- establishing fees for F.O.I.L. Requests. The motion was seconded by Trustee Browning. The motion was approved with Trustee Browning, Trustee Gustafson, Deputy Mayor Ferguson, and Trustee Linnertz, all voting in favor of the same.

RESOLUTION # 119-16

APPROVAL OF A FOIL FEE SCHEDULE (EXHIBIT B)

Trustee Linnertz made a motion to approve the F.O.I.L. Fee Schedule as presented (Exhibit B). The motion was seconded by Trustee Gustafson. The motion was approved with Trustee Browning, Trustee Gustafson, Deputy Mayor Ferguson, and Trustee Linnertz, all voting in favor of the same.

RESOLUTION # 120-16

CORRECTIONS TO PARKS SUMMER STAFF

The Mayor stated Parks Director Roth submitted corrections that need to be approved; this will be attached as Exhibit A. Trustee Linnertz made a motion to approve the amendments to the appointments as provided by Parks Director Roth. The motion was seconded by Deputy Mayor Ferguson. The motion was approved with Trustee Browning, Trustee Gustafson, Deputy Mayor Ferguson, and Trustee Linnertz, all voting in favor of the same.

ATTORNEY REPORT: No Report.

ENGINEER REPORT: She stated based upon the Mayors visual confirmation, the surveyors were out surveying on Chestnut Street today. She continued we should be getting the sidewalk project going



Village of North Syracuse
Regular Board Meeting
Thursday, June 9th, 2016 6:29 PM

this week, as soon as we get their survey.

DEPARTMENT HEAD REPORTS:

Police Department: He stated that the pre-employment screening and background investigation has now been finalized for the one individual that we were looking at to fill the one part-time police officer vacancy. The gentleman's name is Jeremy Cheney. The Mayor authorized me to offer him a conditional offer of employment. The conditional is based on some medical things that still need to be done, as well as some fingerprinting. Once we complete that, I will bring a final approval for his hiring to the Board at the next meeting.

Fire Department: No Report.

Public Works Department: He stated the bulk trash in the Village used to be six (6) tons a month and last month it was 22 tons. This week, just one side of the Village was 14 tons. He mentioned that he wanted the Board aware that we may have to look at modifying our bulk pickup as it is starting to climb. He continued to say right now we are out there pretty much three (3) weeks out of the month picking up bulk trash and brush. He stated it maybe something that we need to look at. Most people call, but others just bring it out to the street, dump it, and hope it goes away. He explained once they reach the 10 item limit, they no longer get picked up for the rest of the year from the Village DPW. He continued he was not sure if it was that more people are aware that we pick up these items or they are just putting the items out. He stated he did not know if it would start dropping back off. He explained it was \$1,700 last month and it will probably be that much this month.

Parks and Recreation Department: She stated that tomorrow Kennedy Pool opens for the season. Camp registrations are going well, but we have more spaces if anyone knows any kids that want to register. We have space at both Lonergan Park and Heritage Park for kids five to fourteen years old. The summer concert schedule is going to be starting on June 29th, 2016. Today we had a Senior Bus Trip with about 40 seniors that went to Canandaigua on the Sonnenberg Gardens and then a luncheon cruise. Our driver's course was full with 36 taking the class and with another scheduled for September. The Lonergan Park renovations are moving along. She stated she met with the contractor both yesterday and this afternoon; the pavilion is going up and the shed is moving right along. The bathroom framing is done and the plumbing is going in. We are looking for a completion of the project within the next two weeks.

Codes Department: No Report.

Clerk-Treasurer: She reported that they are trying to close out the old budget year. She stated that she hoped most of the requisitions had been turned in and she hoped there were not many more as



Village of North Syracuse
Regular Board Meeting
Thursday, June 9th, 2016 6:29 PM

this precludes her from closing the books until all the bills are paid. She mentioned that we covered some old budget bills and new budget bills this meeting and she expects that will be the same for the next meeting.

DEPUTY MAYOR-TRUSTEES REPORT:

Trustee Gustafson: No Report.

Trustee Browning: She stated she agreed that we need to do something about the heavy trash; she has received a lot of complaints-she counted eight (8) couches one day in the Village out by the road. She asked if we can do something with people mowing lawns, raking brush and putting it in the road so that people have to swerve around it; there is going to be an accident if there is has not already been. She also wanted to give kudos to the Parks and Rec and the DPW for the Family Festival. In spite of the weather, it was fantastic with all the people and you made it possible.

Trustee Linnertz: No Report.

Deputy Mayor Ferguson: He stated the Board should have copies of the minutes from the last meeting of the Public Safety which was held on Monday. He spoke of a problem that came up on Lee Terrace with the intersection where there are three stop signs at one spot; people are running thru it, speeding and taking a short cut. He stated he also went down from Bear Road to Chestnut Street, and that is a straight line; you just want to floor it to go right thru there. He spoke of sitting there for quite awhile, and nobody stopped at the signs while he was there. He suggested for a cost of about \$250 for a week they put a traffic monitor strip up between Shaver Ave. and Chestnut Street. He continued because you cannot go anywhere near the stop signs; they are going to slow up a little bit, but you want to see how fast they are going halfway between on Shaver Ave. and Chestnut Street. He continued if they are going thru there at 30 mph, then they did not stop; at least we would be closing in on the problem.

MAYOR'S REPORT:

Mayor Butterfield stated there seem to be two things going on in our Village. He continued people seem to be taking advantage of the service that we provide with Heavy Trash; he did not know that they were importing into the Village, but it is a problem. He stated he asked Mrs. Fuller if she has a handle on landlords, because what seems to be happening is rentals are leaving and the word is out, take stuff out to the curb and eventually it will get picked up. He spoke of changing the law to do a fine or a fee for picking up items from rental properties; if that means changing our local laws then will consider it.

He stated the other issue is the stop signs. It does not matter what neighborhood you go into you



Village of North Syracuse
Regular Board Meeting
Thursday, June 9th, 2016 6:29 PM

have people running right thru the stop signs and apparently they have turned into yield signs in the Village. He continued that there are not enough police officers to do detail, because there is a problem on Maxwell Ave., Wells Ave., and no matter where you go; they are slowing down, but they are not stopping. He stated whether it is thru communication to let them know or doing some special details, but especially over by Lee Terrace. We really should pay attention to that, because that seems to be the worst right now. We need to do a better job of looking into what we need to change to make this happen.

He spoke of the elections coming up on June 21st, 2016. He continued the meeting on July 14th, 2016 at 6:30 p.m. will be combined with our annual meeting. He shared at the Staff Meeting yesterday they talked about LED Lighting; National Grid has a program with a Tariff that would help convert our street lights to L.E.D. There are costs associated with it, but there are savings associated with L.E.D's, so we are looking into that. On Tuesday, June 7th, 2016, the Community Gardens Grand Opening Ceremony was held. It had a very nice collaboration of the communities, the private sector and concerned individuals; so hopefully we will see lots of vegetables there. The next Mayor's Meeting is scheduled for June 15th, 2016 at Liverpool and the topic is "Good Energy Technology Partners." The Community Development monies for 2015 has been confirmed that we can use any monies left over from street lights, we can use for another Community Development Project which, hopefully, is the Chestnut Street Sidewalk Project. He stated also we received news that we got a grant for \$50,000 for the sidewalks on Main Street; they had been cutting it down to \$35,000 and \$30,000, but the grant says \$50,000, so now we can keep working on the sidewalks. He shared we are interviewing Code Enforcement Officers; we hoped to have someone in place by two or three weeks. He continued we did sign a three month agreement with the Town of Cicero for shared services for part-time and they have been part-time. He spoke of really needing a full-time C.E.O. to get caught up with some of the stuff, like the trash that we have been talking about. He stated we continued to work with the Police Union and are very close to working out the details.

Mayor Butterfield asked for a motion to adjourn. Deputy Mayor Ferguson made a motion to adjourn at 7:24 p.m. The motion was seconded by Trustee Browning. The motion was approved with Trustee Browning, Trustee Gustafson, Deputy Mayor Ferguson and Trustee Linnertz, all voting in favor of the same.

Respectfully submitted,

Dianne M. Kufel
Village Clerk Treasurer



Village of North Syracuse
 Regular Board Meeting
 Thursday, June 9th, 2016 6:29 PM

Parks Department Summer Staff 2016

Exhibit "A" – 5/12/16
 **Correction 5/26/16
 ***Correction 6/9/16
 Final

Staff Name	Position	Proposed Pay Rate	Pay Rate – Last Year
David Campbell	Swim Facility Manager	\$12.50	\$11.75
Scott Cooley	Lifeguard	\$9.50 \$10.10	
Steve Cooley	Lifeguard	\$9.50	\$8.85
Daniel Eager	Lifeguard	\$10.00	\$9.50
Mitchell Eager	Lifeguard	\$9.50	\$8.85
Michael Ferguson	Rec. Aide/Lifeguard	\$9.25	\$8.75
Kelly Festa	Lifeguard	\$9.50 \$10.50	
Owen Flaherty	Lifeguard (New)	\$9.10	
Ryan Heitman	Lifeguard (New)	\$9.10	
Nathan Perrotta	Lifeguard (New 1yr. exp.)	\$9.20	
Eli Ward	Lifeguard (New)	\$9.10	
Kacy Williams	Lifeguard	\$9.85 \$9.60	
Emily Baumgarten	Recreation Aide (past employee)	\$10.10	
Kelly Boyle	Recreation Aide (past employee)	\$9.50 \$10.10	
Rachael Buchanan	Recreation Aide	\$9.50	\$8.85
Michelle Capeling	Recreation Aide (new)	\$9.00	
Katherine Carr	Recreation Activity Specialist	\$9.00 \$11.70	
Arden Carrow	Recreation Aide (new)	\$9.00	
Garrett Coleman	Recreation Aide	\$9.40	\$8.75
Aryle Goss	Recreation Leader	\$10.85	\$10.20
Courtney Lepore	Recreation Leader	\$12.25	\$11.00
Danielle Luckenbaugh	Recreation Leader (Admin. Asst.)	\$13.50	\$12.75
Ronnie Puma	Recreation Aide	\$9.50	\$8.85
Gregory Roth	Parks Laborer	\$13.75	\$13.25
Madeline Slifka	Recreation Leader	\$9.50 \$10.10	
Justin Stewart	Recreation Aide	\$11.15	
Casey Stewart	Recreation Aide	\$10.25	\$9.75
Megan Stotz	Recreation Aide	\$9.60	\$9.00
Isaiah Williams	Recreation Aide (new)	\$9.00	
Jeffrey Perez	Recreation Aide	\$9.05	
Gayle James	Sr. Craft Instructor	\$11.60 \$12.00	



Village of North Syracuse
Regular Board Meeting
Thursday, June 9th, 2016 6:29 PM

Exhibit "B"

Village of North Syracuse

FOIL Fee Schedule

Record Type	Fee
Police Investigation Report	\$10.00
Police Accident Report	\$10.00
Police Digital Still Records (Disc)	\$30.00
Police Digital Video Record (Disc)	\$30.00
Fire Incident Report	\$10.00
Codes Incident Report	\$15.00
Village Clerk Report	\$10.00
Planning Board Report	\$15.00
Parks and Recreation Report	\$10.00
Highway Department	\$10.00
Other	\$10.00



Village of North Syracuse
Regular Board Meeting
Thursday, June 9th, 2016 6:29 PM

Exhibit "C"

RESOLUTION SETTING FEES FOR
NON-PROFIT SOLICITORS LICENSES

BE IT RESOLVED, there is hereby established a fee, to accompany any license application submitted for a Peddlers or Solicitors license in accordance with Section 169-7B and 169-7C of the Village Code as follows:

- a) For each name and address submitted with such license application a fee of \$ 20.

- c) At the time the application for a license, such non-profit organizations shall pay to the Village Clerk a non-refundable fee in the amount specified by the Clerk to reimburse the Village for the cost of the background checks that the Village will conduct of each of the individuals whose names and addresses are provided. The amount of such fees shall be established by separate resolution of the Village Board.