



VILLAGE OF NORTH SYRACUSE

Regular Board Meeting

Thursday, May 25th, 2017 @ 4:30 PM

North Syracuse Community Center

700 South Bay Road, North Syracuse, NY 13212

The Village of North Syracuse Regular Board Meeting began at 4:30 P.M. with the Mayor Gary Butterfield inviting everyone present to join him in the Pledge of Allegiance.

Roll Call: Mayor Gary Butterfield, Deputy Mayor Fred Ferguson, Trustee Diane Browning, Trustee Pat Gustafson, and Trustee Chuck Henry.

Personnel Present: Village Clerk/Treasurer Kufel, Police Chief Michael Crowell, Codes Enforcement Officer David Barnhart, DPW Superintendent Gary Wilmer, Fire Chief Chris Strong, Village Engineer Amy Franco, and Village Attorney Scott Chatfield.

Personnel Absent: Parks Director Teresa Roth.

RESOLUTION # 083-17

APPROVAL OF BOARD MEETING MINUTES

Deputy Mayor Ferguson made a motion to approve the minutes from the May 11th, 2017 Board Meeting. The motion was seconded by Trustee Gustafson. The motion was approved with Trustee Browning, Trustee Gustafson, Trustee Henry, and Deputy Mayor Ferguson, all voting in favor of the same.

RESOLUTION # 084-17

GENERAL FUND ABSTRACT APPROVAL

Deputy Mayor Ferguson made a motion to approve the General Fund Abstract #26 in the amount of \$62,170.24 covering Voucher #1229 to Voucher #1284. The motion was seconded by Trustee Browning. The motion was approved with Trustee Browning, Trustee Gustafson, Trustee Henry, and Deputy Mayor Ferguson, all voting in favor of the same.

RESOLUTION # 085-17

SEWER FUND ABSTRACT APPROVAL

Deputy Mayor Ferguson made a motion to approve the Sewer Fund Abstract # 26 in the amount of \$91.92 covering Voucher #23. The motion was seconded by Trustee Gustafson. The motion was approved with Trustee Browning, Trustee Gustafson, Trustee Henry, and Deputy Mayor Ferguson, all voting in favor of the same.

RESOLUTION # 086-17

BUDGET TRANSFER(S)

The Mayor explained the transfer of monies to cover expenses incurred for the Village Hall Fencing-



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Gate. Deputy Mayor Ferguson made a motion to approve a budget transfer for \$10,401.97 from A3389 SLETP Revenue Grant 2016 to increase A3120.24 Police SLETP Fencing Grant. The motion was seconded by Trustee Browning. The motion was approved with Trustee Browning, Trustee Gustafson, Deputy Mayor Ferguson, and Trustee Henry, all voting in favor of the same.

RESOLUTION # 087-17

BUDGET TRANSFER(S)

The Mayor explained the transfer of monies is to cover vehicle accident hitting the air conditioner at the Community Center. Deputy Mayor Ferguson made a motion to approve a budget transfer for \$4,675.30 from A2680 Insurance Recoveries to increase A7181.22 Equipment-Comm. Center. The motion was seconded by Trustee Gustafson. The motion was approved with Trustee Browning, Trustee Gustafson, Deputy Mayor Ferguson, and Trustee Henry, all voting in favor of the same.

CITIZENS' VOICE:

The Mayor invited anyone that wished to share concerns or thoughts to address the Board. Fred Wilmer of 227 Belmore Drive announced that he will be doing a write in campaign for Trustee. The Mayor asked if anyone else would like to speak and no one responded, so he closed Citizens' Voice.

OLD BUSINESS:

PROPOSAL FOR DOG CONTROL SERVICES

The Mayor stated they have been trying to meet with a representative of the S.P.C.A. This item is being tabled for now.

RESOLUTION # 088-17

CROWN CASTLE LEASE EXTENSION

Attorney Chatfield stated he had a proposal from Crown Castle, as the Board is aware there is a current lease for the tower over in Lonergan Park. He stated Crown Castle has proposed to continue the lease with an additional four extensions of five year terms, which is exactly the way this one was set up; a five year lease with three additional renewals. He continued they proposed to increase the base rate from \$ 1,144 to \$1,444 or \$300 a month, a one-time \$10,000 lease extension sign on bonus paid in lump sum and all the rest of the terms would remain as they are in the current lease. Attorney Chatfield explained the lease has an automatic acceleration clause in it. He stated he wasn't sure the



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exact amount, but it is like 2%; not a huge amount. Deputy Mayor Ferguson made a motion to authorize the Mayor to sign the M.O.U. The motion was seconded by Trustee Browning. He stated probably by the second meeting in June we would have the lease and be able to execute it and then shortly after we would receive the \$10,000. The motion was approved with Trustee Browning, Trustee Gustafson, Trustee Henry, and Deputy Mayor Ferguson, all voting in favor of the same.

RESOLUTION # 089-17

DISCUSSION OF ELECTRONIC SIGN WAIVER/MODIFY CODE

Attorney Chatfield explained there are two issues to look at, the amount of the deposit required at the time a Site Plan Application is made and the permitting process to send Site Plan Application to the Planning Commission. After much discussion Attorney Chatfield stated perhaps eliminating the engineering fee for sign applications would reduce the initial amount to the applicants. Attorney Chatfield stated the way the statutes are written today the Planning Commission has the authority and obligation to review and approve, modify or disapprove a sign application. Attorney Chatfield stated the Sign Committee was put into place for recommendation only. Trustee Henry stated it should stay with the Planning Commission. Engineer Franco stated the other issue is electronic signage is not really allowed in the code and that is a separate issue. The Mayor clarified that is why we have the sign committee to make those recommendations. Deputy Mayor Ferguson made a motion to waive the Engineering Fee for a Simple Sign Application, but still pay the \$250 Administrative Fee to go along with the guidance of the Sign Committee to look at the tents and banners signs now also. The motion was seconded by Trustee Browning. The motion was approved with Trustee Browning, Trustee Gustafson, Trustee Henry, and Deputy Mayor Ferguson, all voting in favor of the same. (Attach revised Code Fee Schedule.)

NEW BUSINESS:

RESOLUTION # 090-17

**DISCUSSION ON PROPOSALS FOR GENERAL LIABILITY/
AUTO/PUBLIC OFFICIALS/POLICE PROF. INSURANCE**

The Mayor stated we received proposals for the General Liability/Auto/Public Officials/Police Professional Insurance for 6/01/17-5/31/2018. He stated there has been a lot of preparation and he asked Trustee Browning and Trustee Gustafson to do research and after several calls a spreadsheet was prepared for the Board to review. Village Clerk-Treasurer Kufel stated they took bids from Eastern Shore Associates, Brown and Brown and Haylor, Freyer and Coon; all of which came in under budget. Trustee Browning made a motion to adopt insurance coverage for the next Fiscal Year. The motion was seconded by Deputy Mayor Ferguson. After much discussion took place the Mayor



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stated he would like to table this to go into Executive Session and maybe when they come out they can have a vote. The motion was approved with Trustee Browning, Trustee Gustafson, Trustee Henry, and Deputy Mayor Ferguson, all voting in favor of the same.

**DISCUSS/APPROVAL OF CSEA CONTRACT/
NEGOTIATIONS 6/01/17-5/31/21**

The Mayor stated he has attended several meetings for the CSEA Contract Negotiations for 6/01/17-5/31/21 and met with the DPW Liaison, Trustee Browning. He continued we have in place a good negotiated agreement, but today we discovered a couple glitches in the wording of the contract; so we will table this for now until the next meeting.

RESOLUTION # 091-17

DISCUSS/APPROVE PARKS SUMMER HIRES

Deputy Mayor Ferguson made a motion to approve the list of Parks Staff for the summer hires. The motion was seconded by Trustee Gustafson. The motion was approved with Trustee Browning, Trustee Gustafson, Trustee Henry, and Deputy Mayor Ferguson, all voting in favor of the same. (Exhibit A – Attached)

RESOLUTION # 092-17

**TRANSFER 2010 FORD EXPLORER FOR \$1 TO N. SYR.
VOLUNTEER FIRE ASSOCIATION**

Deputy Mayor Ferguson made a motion to authorize the transfer of the 2010 Ford Explorer VIN # 1FMEU7D82AUA81107 for \$1 to the North Syracuse Volunteer Fire Association. The motion was seconded by Trustee Henry. The motion was approved with Trustee Browning, Trustee Gustafson, Trustee Henry, and Deputy Mayor Ferguson, all voting in favor of the same.

RESOLUTION # 093-17

**APPROVE HIRING OF FULL TIME POLICE OFFICER
CONDITIONALLY PENDING PRE-MEDICAL**

Trustee Browning made a motion to approve the hiring of Matthew Ewald, a Village resident at a starting salary of \$41,598 pending his premedical with an effective date of June 12th, 2017; to replace Officer Mc Quaid. The motion was seconded by Deputy Mayor Ferguson. The motion was approved with Trustee Browning, Trustee Gustafson, Trustee Henry, and Deputy Mayor Ferguson, all voting in favor of the same.



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RESOLUTION #094-17

**SET DATE FOR PUBLIC HEARING ON SAVE THE RAIN
GRANT APPLICATION DUE JUNE 15TH, 2017**

Deputy Mayor Ferguson made a motion to schedule a Public Hearing on Save the Rain Grant Application for Thursday, June 8th, 2017 at 6:29 p.m. The motion was seconded by Trustee Gustafson. The motion was approved with Trustee Browning, Trustee Gustafson, Trustee Henry, and Deputy Mayor Ferguson, all voting in favor of the same.

RESOLUTION # 095-17

MS4 ANNUAL REPORT PRESENTATION

Engineer Franco stated New York D.E.C. requires us to submit a report annually in compliance with the Stormwater Management Plan. She continued part of that report is to let everyone know that the report is on the website for review. If you have any questions or want to review any information; it is due June 1st, 2017 regarding Stormwater in the Village. Trustee Henry made a motion to accept the MS4 Annual Report. The motion was seconded by Deputy Mayor Ferguson. The motion was approved with Trustee Browning, Trustee Gustafson, Trustee Henry, and Deputy Mayor Ferguson, all voting in favor of the same.

ATTORNEY REPORT: No report.

ENGINEER REPORT: She stated the contractor; Nelson Mc Ginnis for Main Street should be back next week. She continued they cleaned up Lonergan Park, so it should be all set for the Family Festival.

DEPARTMENT HEAD REPORTS:

Police Department: He stated they completed the background investigation on Matthew Ewald as part of the recommendation. He continued to let you know they are also working on another individual for one of the Part-time vacancies that we currently have open. He stated he will keep the Board up to date and report on that once they complete the background investigation.

Fire Department: Fire Chief Strong stated they are inundated with public education requests as the schools mark of the check boxes on the back of your Volunteer Fire Department. He continued so there have been several dozen requests for public details at the Fire House and local schools. He stated they are trying to do as many as we can. He continue if you receive concerned phone calls, because they did not show, it is because we did the previous fifteen, and we not able to make number sixteen. He thanked the Codes for call backs on several requests or responses to our concerns on fire calls. He shared the Fire Department was awarded a plaque last Thursday at the



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Sheriff's Academy largest combined graduation on record; Civil, Road Patrol, as well as some outlying agencies to include Ithaca and Jefferson County, etc. He stated that they housed two recruits from Jefferson County at Fire Station #2 and they also took part in some of the Cadet Training. He shared that they were very appreciative of the Association, the Village, and everyone; so he wanted to pass it along. He stated that they are still recruiting. He shared it is National EMS week and he thanked their partners in NAVAC here in the Village as well as NOVA for the contracted district.

Public Works Department: No Report.

Parks and Recreation Department: No Report.

Codes Department: No report.

Clerk-Treasurer: No report.

DEPUTY MAYOR-TRUSTEES REPORT:

Trustee Henry: He stated as everyone knows this coming Saturday is our Family Fun Festival. He stated he needed one more volunteer for the dunk tank.

Trustee Browning: She thanked everyone, especially the DPW, and the Parks and who helped; we are ready for everything on Saturday. She stated that she thinks it should go on record that the Board does support the Mayors concerns of our local community as it relates to the Consensus – Shared Services Panel.

Trustee Gustafson: No report.

Deputy Mayor Ferguson: He stated our next Public Safety Meeting is scheduled for June 5th, 2017 at 4:00 p.m. downstairs. He continued to reference the shared services meetings with the Mayors and Supervisors and supports Mayor Butterfield's position. Since legislative bodies are not allowed any input into the mandated process, the Trustees will stand behind our Mayor during these on going negotiations.

MAYOR'S REPORT:

He stated as was mentioned, our Re-greening Rt.11 is not being finished, so we need to stay on our contractor. He attended a meeting last week of the Mayors and Supervisors in Liverpool discussing



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the issue before us; basically Supervisors and Mayors, and are being directed into making decisions we are not capable of making, because for the "Village" it is the "Board of Trustees" that votes and makes decisions. He continued the Board has to make Executive decisions, so without the approval of the Board, it is challenging; and it is on a fast track. He stated obviously there are two sides to the story. He continued we are trying to get our side out; the fact that we have already been doing shared services for years and we work with our neighbors including the school district, the county, the state and two towns. But we have been doing that, and doing that, and all that previous effort doesn't count. He stated now we have to come up with new ideas to save money; when we are already saving, and working with our partners, so this is to be continued. He shared that the Flower-hanging baskets have surpassed last year's amount by \$30, so we thank the Business/Residents for contributing. He continued the baskets are up so as you watch the flowers will start to hang down and look really pretty. He stated the Village is really nice in the summer time. He continued yes, we still have to water the flowers even when it is raining, so if you see someone watering; it is because we have to. He stated Memorial Day weekend is coming up and our Festival is on Saturday. He shared it is always a great time for everyone; even those that get dunked. He entertained a motion to enter into Executive Session to discuss Professional Service for Insurance.

Trustee Gustafson made a motion to enter into **Executive Session** at 5:25 p.m. The motion was seconded by Trustee Henry. The motion was approved with Trustee Browning, Trustee Gustafson, Trustee Henry, and Deputy Mayor Ferguson, all voting in favor of the same.

The Board returned to **Regular Session** at 5:58 p.m.

RESOLUTION # 096-17

BROWN & BROWN PROF. LIABILITY/UMBRELLA/AUTO

The Mayor stated they are going to un-table the discussion regarding proposals for General Liability, Auto, Public Officials, Police Professional and Worker's Comp. He will entertain the first of two motions.

Deputy Mayor Ferguson made a motion to go with Brown and Brown for the Liability Insurance through Houston Casualty Company minus the ESIP for \$71,153.02 under proposal two in the first column. The motion was seconded by Trustee Henry. The motion was approved with Trustee Browning, Trustee Gustafson, Trustee Henry, and Deputy Mayor Ferguson, all voting in favor of the same.

RESOLUTION # 097-17

ESIP-WORKER'S COMP AWARDED TO EASTERN SHORE ASSOCIATES



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Deputy Mayor Ferguson made a motion to award the Worker's Comp to Eastern Shore Associates FOR \$116,117 through PERMA and they would be picking up the ESIP for \$15,845.90 that would include an umbrella. Alan Wright spoke of providing the Umbrella with no problem, will return with options \$1 - \$5 million and the Board can pick what they want. The motion was seconded by Trustee Browning. The motion was approved with Trustee Browning, Trustee Gustafson, Trustee Henry, and Deputy Mayor Ferguson, all voting in favor of the same.

Mayor Butterfield asked for a motion to adjourn. Trustee Browning made a motion to adjourn at 6:07 p.m. The motion was seconded by Deputy Mayor Ferguson. The motion was approved with Trustee Browning, Trustee Gustafson, Trustee Henry, and Deputy Mayor Ferguson, all voting in favor of the same.

Respectfully submitted,

Dianne M. Kufel
Village Clerk Treasurer

VILLAGE OF NORTH SYRACUSE

REGULAR BOARD MEETING

DATE: 5/25/17

PLEASE SIGN IN

Name

Address

Amber Gifford

Bradley Sullivan

John Condon

FRED WILMER

Tim Avoi

Charles Star

Ashley Casey

Belmore Pl.

5332 W Tatt RD

202 Lyndhurst Ave

Star-Review