



VILLAGE OF NORTH SYRACUSE

Regular Board Meeting

Thursday, May 11th, 2017 @ 6:30 PM

North Syracuse Community Center

700 South Bay Road, North Syracuse, NY 13212

The Village of North Syracuse Regular Board Meeting began at 6:30 P.M. with the Mayor Gary Butterfield inviting everyone present to join him in the Pledge of Allegiance.

Roll Call: Mayor Gary Butterfield, Deputy Mayor Fred Ferguson, Trustee Diane Browning, Trustee Pat Gustafson, and Trustee Chuck Henry.

Personnel Present: Village Clerk/Treasurer Kufel, Police Chief Michael Crowell, Codes Enforcement Officer David Barnhart, DPW Superintendent Gary Wilmer, Fire Chief Chris Strong, Parks Director Teresa Roth, Village Engineer Amy Franco, and Village Attorney Scott Chatfield.

RESOLUTION # 069-17

APPROVAL OF BOARD MEETING MINUTES

Deputy Mayor Ferguson made a motion to approve the minutes from the April 27th, 2017 Board Meeting. The motion was seconded by Trustee Gustafson. The motion was approved with Trustee Browning, Trustee Gustafson, Trustee Henry, and Deputy Mayor Ferguson, all voting in favor of the same.

RESOLUTION # 070-17

GENERAL FUND ABSTRACT APPROVAL

Deputy Mayor Ferguson made a motion to approve the General Fund Abstract #25 in the amount of \$128,947.77 covering Voucher #1176 to Voucher #1228. The motion was seconded by Trustee Browning. The motion was approved with Trustee Browning, Trustee Gustafson, Trustee Henry, and Deputy Mayor Ferguson, all voting in favor of the same.

RESOLUTION # 071-17

SEWER FUND ABSTRACT APPROVAL

Deputy Mayor Ferguson made a motion to approve the Sewer Fund Abstract # 25 in the amount of \$106.50 covering Voucher #21 and #22. The motion was seconded by Trustee Henry. The motion was approved with Trustee Browning, Trustee Gustafson, Trustee Henry, and Deputy Mayor Ferguson, all voting in favor of the same.

RESOLUTION # 072-17

BUDGET TRANSFER(S)

The Mayor explained the transfer of monies was for unexpected computer failure expenditure. Deputy Mayor Ferguson made a motion to approve a budget transfer for \$1,000 from A3120.470



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Police Tuition Reimbursement to increase A3120.24 Police Equipment. The motion was seconded by Trustee Gustafson. The motion was approved with Trustee Browning, Trustee Gustafson, Deputy Mayor Ferguson, and Trustee Henry, all voting in favor of the same.

RESOLUTION # 073-17

BUDGET TRANSFER(S)

The Mayor explained the transfer of monies was for unexpected computer failure expenditure. Deputy Mayor Ferguson made a motion to approve a budget transfer for \$541.64 from A3120.472 Police Pre Employment Testing to increase A3120.24 Police Equipment. The motion was seconded by Trustee Henry. The motion was approved with Trustee Browning, Trustee Gustafson, Deputy Mayor Ferguson, and Trustee Henry, all voting in favor of the same.

CITIZENS' VOICE:

The Mayor invited anyone that wished to share concerns or thoughts to address the Board. David Robinson of Slindes Woods Circle stated he wanted to update the Board on the Community Garden. He stated registering at the Library for a plot is working very well. The Garden Committee have put in another strip of garden space this year and once again, Michael Bragman has volunteered his time; and most of the garden is subscribed for. He continued it has gained some momentum from last year and when you help; it helps us out too. The Mayor asked if anyone else would like to speak and no one responded, so he closed Citizens' Voice.

OLD BUSINESS:

**PENDING: AFTER BUDGET-VILLAGE HALL SCHEMATIC-
HARMONY ARCHITECTURAL ASSOC.**

The Mayor stated the next item is the Village Hall schematic. He continued we will table this for now, until year end is closed out.

PROPOSAL FOR DOG CONTROL SERVICES

The Mayor stated the next item is the proposal for dog control services and we have not been able to connect with the S.P.C.A. He continued we have tried to set up meetings and it has not happened as of yet. He stated when they do get a meeting set up they will come back with more information.

CROWN CASTLE LEASE EXTENSION



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The Mayor stated legal is working with Crown Castle to extend the lease terms. Attorney Chatfield explained he was not able to make connections with them, so he does not have a current proposal. He continued he knows they very much wish to get one, so by the next meeting you will have a proposal from them.

CABLE FRANCHISE AGREEMENTS

The Mayor stated we have discussed the expiration of these franchise agreements and the re-negotiation. He continued we are going to wait. He explained Computel is doing an audit right now to see what we may be missing out on. Once we get the report from Computel and see the savings; we will decide whether we need to further investigate what we are missing in the revenue stream.

DISCUSS FINANCING FOR RESCUE 7 FOR THE FIRE DEPT.

The Mayor stated there are four steps to this. Attorney Chatfield stated they have been working with Trespasz and Marquardt who has been our bond counsel before. He continued the suggested method of financing is to go to a serial bonds issuance over a ten year period with probable use of life level principal payments down using \$80,000 from the Equipment Purchase Reserve Account as a down payment.

RESOLUTION # 074-17

**ENGAGE SVCS. FOR RESCUE 7 WITH TRESPASZ
AND MARQUARDT**

Deputy Mayor Ferguson made a motion to engage in services with Trespasz and Marquardt as counsel for the financing of the purchase the Rescue 7 Fire Truck at a maximum of \$8,500. The motion was seconded by Trustee Browning. The motion was approved with Trustee Browning, Trustee Gustafson, Trustee Henry, and Deputy Mayor Ferguson, all voting in favor of the same.

RESOLUTION # 075-17

AWARD PIERCE MANUFACTURING-RESCUE 7

Trustee Browning made a motion to accept and award Pierce Manufacturing at a price not to exceed \$747,663 to be paid over a ten year period with \$80,000 down. The motion was seconded by Trustee Henry. The motion was approved with Trustee Browning, Trustee Gustafson, Trustee Henry, and Deputy Mayor Ferguson, all voting in favor of the same.

RESOLUTION # 076-17

ALL AUTHORIZE BOND RESOLUTION-RESCUE 7



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Deputy Mayor Ferguson made a motion determining that this project constitutes a Type II action with no further SEQRA action required;

A Bond Resolution adopted by the Board of Trustees of the Village of North Syracuse, Onondaga County, New York (the "Village") on May 11, 2017 authorizes the acquisition of a fire fighting vehicle (the "Project") at a maximum estimated cost of \$750,000. To pay the cost of the Project, there are authorized to be issued \$750,000 serial bonds of the Village. The plan for financing thereof is the issuance of up to \$750,000 serial bonds, subject to a permissive referendum, to be issued therefore pursuant to the provisions of the Local Finance Law. The power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the serial bonds herein authorized, including renewals of such notes, is delegated to the Village Treasurer. The period of probable usefulness of the Project is twenty (20) years. The full faith and credit of the Village is irrevocably pledged for the payment of the principal of and interest on such bonds as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such bonds becoming due and payable in such year. There shall annually be levied on all the taxable real property of said Village a tax sufficient to pay the principal of and interest on such bonds as the same become due and payable. The Village determined that the Project constitutes a "Type II Action" under Section 617.5(c)(25) of the Regulations and is not subject to review under SEQRA.

Wherefore, the forgoing Resolution was put to a vote of the members of the Board of Trustees of the Village this 11th day of May, 2017, the result of which vote was as follows:

Mayor Gary Butterfield	Aye
Deputy Mayor Fred Ferguson	Aye
Trustee Diane Browning	Aye
Trustee Pat Gustafson	Aye
Trustee Chuck Henry	Aye

RESOLUTION # 077-17

**AUTHORIZE MAYOR TO SIGN CONTRACT WITH PIERCE
 MANUFACTURING-RESCUE 7**

Trustee Henry made a motion to authorize the Mayor to execute the contract with Pierce Manufacturing subject to the permissive referendum. The motion was seconded by Trustee



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Browning. The motion was approved with Trustee Browning, Trustee Gustafson, Trustee Henry, and Deputy Mayor Ferguson, all voting in favor of the same.

NEW BUSINESS:

RESOLUTION # 078-17

**DISCUSS/APPROVE ABJ FIRE PROTECTION AGREEMENT-
N. SYR. COMMUNITY CTR.**

Deputy Mayor Ferguson made a motion to approve and authorize the Mayor to sign the ABJ Fire Protection Agreement for the Fire Sprinkler Inspection at the Community Center from June 1, 2017-May 31, 2018 for \$363. The motion was seconded by Trustee Gustafson. The Mayor stated that they are looking into bringing all of the inspections of all the off the buildings under one company and we will continue to look into this. The motion was approved with Trustee Browning, Trustee Gustafson, Trustee Henry, and Deputy Mayor Ferguson, all voting in favor of the same.

RESOLUTION #079-17

**DISCUSS/APPROVE FULL TIME DPW
MAINTENANCE WORKER**

Trustee Browning made a motion to authorize the promotion of Joel Klaisle to DPW Maintenance Worker effective June 1st, 2017 at \$33,000 annually. The motion was seconded by Trustee Gustafson. The motion was approved with Trustee Browning, Trustee Gustafson, Trustee Henry, and Deputy Mayor Ferguson, all voting in favor of the same.

RESOLUTION # 080-17

DISCUSS/APPROVE DPW SUMMER HIRES

Trustee Browning made a motion to authorize the hiring of Ron Forss as a seasonal full time laborer effective May 15th, 2017 at \$12.50 an hour. The motion was seconded by Trustee Henry. The motion was approved with Trustee Browning, Trustee Gustafson, Trustee Henry, and Deputy Mayor Ferguson, all voting in favor of the same.

RESOLUTION # 081-17

DISCUSS/APPROVE DPW SUMMER HIRES

Deputy Mayor Ferguson made a motion to authorize the hiring of Jordon Ennis as a seasonal full time laborer effective May 15th, 2017 at \$12.50 an hour. The motion was seconded by Trustee Gustafson. The motion was approved with Trustee Browning, Trustee Gustafson, Trustee Henry, and Deputy Mayor Ferguson, all voting in favor of the same.



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DISCUSSION OF ELECTRONIC SIGN WAIVER

There was much discussion among the Board regarding the electronic sign process. They discussed the cost, documentation, time involved, and possibility of having to change the code requirements; as well as possible concerns.

RESOLUTION # 083-17

**DISCUSS/APPROVE CHA TO PREPARE SAVE
THE RAIN APPLICATION**

Deputy Mayor Ferguson made a motion authorize CHA to prepare the Save the Rain Application in the amount of \$250,000 for a cost of \$2,500 which is due by June 15th, 2017. The motion was seconded by Trustee Henry. The Mayor explained there are two options; we could apply for the TAP Grant for the drainage option which has not been designed yet, and is in the initial phases. He continued to speak on some retention area issues on the Church Street side, but we will be required to come up with \$250,000 (TAP Grant) as a Village. He stated if we could make that part of our application over here, then that would be money we would not have to expend out of pocket. The other option is that we are continuing working on the Save the Rain on Rt. 11; so we have a couple of options which Mrs. Franco and he can discuss later after the application is authorized. Village Clerk-Treasurer Kufel asked if we need a public hearing on it, so that the residents are aware; it was decided to schedule at the next meeting. The motion was approved with Trustee Browning, Trustee Gustafson, Trustee Henry, and Deputy Mayor Ferguson, all voting in favor of the same.

ATTORNEY REPORT: No report.

ENGINEER REPORT: No report.

DEPARTMENT HEAD REPORTS:

Police Department: He stated as you know Officer John Mc Quaid has announced his retirement from the Police Department; he had almost ten years of service with the Police. Secondly we are continuing the three background investigations for potential candidates to fill our now full-time, and part-time vacancies; he will keep the board posted on that. Lastly, he is happy to announce this morning he received official approval stating that we did receive funding for the Police Protective Equipment Program PPEP Grant for over \$18,000 to get some protective equipment for the Police.

Fire Department: Fire Chief Strong thanked the Village Clerk-Treasurer, the Mayor, and Trustees for the significant amount of time spent reviewing the funding options, as well as the legal counsel; the



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Fire Department is so appreciative for helping to secure those funds for Rescue 7. He stated he has a new member returning who finished a year of probationary time with Syracuse Fire, so we will get him back as a new member. He thanked the Mayor and the Board for hiring Jordon Ennis, who is the graduate from O.C.C. He continued we are going to keep him for the summer. Then he will be heading to Oklahoma State for his four year degree in Fire Protection, so it will be nice to keep him around for a few extra months; he is a great kid and an excellent fire fighter. The Fire Department is taking part with the community and collaborative effort with some of the other Town of Cicero Fire Departments for the Relay for Life. If anyone is interested in the Relay for Life, along with the Cancer survivors and the American Cancer Society, it will be June 16th, 2017 starting at 6:00 p.m. until June 17th, 2017 at 6:00 a.m. at the North Syracuse Junior High School; in your fire district bordering your Village. He continued we will have crews there around the clock and will be taking part with the other teams from Cicero Fire Departments.

Public Works Department: He stated they are ready to go with the L.E.D. conversions with an estimate of \$12,000 for the removal of 30 lights around the Village and there are 470 lights that will be converted to L.E.D. He continued to explain there is a potential savings; right now we are using about 65,000 watts and we will drop down to 17,000 watts. He will send up the paperwork so that we can move forward with it. He stated going thru this we found out back ten years ago, we had a company come in to do an energy audit, and they saved us some money through National Grid by going through commodity pricing. He continued over the years the prices gradually increased and it cost us about \$13,000 a year more, so it is actually only \$.02 difference, but that costs us about \$2,000 more in our bill. We had them switched back to National Grid as our supplier. He stated the lights that he is taking down now are mostly on Taft Road, Rt. 11 and South Bay Road; we are not touching the side streets.

Parks and Recreation Department: She stated the summer program flyer is completed; so all of our programs are being promoted. The registration starts on Monday night for our first registration time for our summer camp program. She continued she is in the process of finalizing the hiring for the summer, so at the next Board meeting she should have a list for the Board to hopefully approve for the summer. The pool is scheduled to open on June 9th, 2017. The festival is scheduled for May 27th, 2017 at Lonergan Park. She stated the concert series starts the end of June. We are starting to offer the pool passes in our office. The Village Residents get in for free; they just need to bring proof of their address and we will start making those up. We have been experimenting with the new booking system that we are converting over to for the Parks and the Community Center rentals for the last couple of weeks; and will be switching over completely by the end of the month. We have received a lot of positive feedback about listing the availability online for our Park rentals and Community Center rentals on our website; so check that out. It is really an asset to have that, because people are



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not calling and staying on the line for ten or fifteen minutes trying to find what dates are available, so they can pre-check that out and then just call us to make the reservation.

Codes Department: No report.

Clerk-Treasurer: No report.

DEPUTY MAYOR-TRUSTEES REPORT:

Trustee Henry: He stated as Mrs. Roth just stated the Family Festival is coming up on May 27th, 2017 and he is in charge of the dunk tank and is still looking for some bodies to fill it. We take Fireman, Policeman, DPW guys, and Parks and Rec; so if anyone wants to jump in let him know.

Trustee Browning: No report.

Trustee Gustafson: She stated congratulations to Officer Mc Quaid on his retirement.

Deputy Mayor Ferguson: He stated the next Public Safety Meeting is June 5, 2017 at 4:00 p.m. downstairs.

MAYOR'S REPORT:

He stated the re-greening on Main Street is ongoing along and as we have seen people are off roading; and have made a mess of our new lawns. He continued the porous pavement in front of St. Rose has not been completed yet, so we are following up with the contractor. The Mayor attended a meeting at OCC last week; it was for this initiative by the Governor, mandatory meeting for Elected Officials. There is another meeting on Wednesday, May 17th, 2017 in Liverpool for Village Mayors and Town Supervisors. You will probably be reading more on this. There is a big push from the Governor's office for the referendum or a vote, and it is quite aggressive. He continued we are still talk about "Taste of North Syracuse" similar to "Taste of Syracuse." He would like to get some restaurant owners involved to do some specials to highlight the good restaurants that we have in our Village. The Mayor stated as far as the CSEA Negotiations; we have reached an agreement in principal, but we are waiting for the final document. He stated we are happy and he believes they are happy as well. He continued the hanging flower basket donations are just shy of the \$1,870 that we collected last year, and so far we have collected \$1,750 from the business owners this year. He continued, as you know, it always looks very nice in our Village. He mentioned that we are still working on the Utility Audit. He stated the old Dollar Store/Drug Store on Rt. 11 in our Village Center



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will have a Ribbon Cutting Ceremony on May 19th, 2017 at 10:00 a.m. He continued the preliminary work is going to start, so that building is going to become apartments and one business location. He stated that he and Mrs. Franco will be meeting with the State D.O.T. tomorrow downtown. He continued they are going to talk about two or three projects that are going on all at the same time. He is getting confused with all the Community Development monies that we are getting, because some are for this year, next year and some are for the year after; but they are all for Rt. 11 and D.O.T. gets involved. He asked Mrs. Franco to summarize it all with the dates, so we can get clarity to finish Rt. 11.

Mayor Butterfield asked for a motion to adjourn. Trustee Browning made a motion to adjourn at 7:21 p.m. The motion was seconded by Deputy Mayor Ferguson. The motion was approved with Trustee Browning, Trustee Gustafson, Trustee Henry, and Deputy Mayor Ferguson, all voting in favor of the same.

Respectfully submitted,

Dianne M. Kufel
Village Clerk Treasurer

