



VILLAGE OF NORTH SYRACUSE

Regular Board Meeting

Thursday, April 27th, 2017 @ 4:29 PM

North Syracuse Community Center

700 South Bay Road, North Syracuse, NY 13212

The Village of North Syracuse Regular Board Meeting began at 4:29 P.M. with the Mayor Gary Butterfield inviting everyone present to join him in the Pledge of Allegiance.

Roll Call: Mayor Gary Butterfield, Deputy Mayor Fred Ferguson, Trustee Diane Browning, Trustee Pat Gustafson, and Trustee Chuck Henry.

Personnel Present: Village Clerk/Treasurer Kufel, Police Chief Michael Crowell, Codes Enforcement Officer David Barnhart, DPW Superintendent Gary Wilmer, Fire Chief Chris Strong, Parks Director Teresa Roth, Village Engineer Amy Franco, and Village Attorney Scott Chatfield.

The Mayor explained Public Hearing #1 is being held by the Board of Trustees of the Village of North Syracuse regarding the presentation of the FY 2017-2018 Tentative Budget and will hear all persons in support of such matters, or any objections thereto. He continued we have spent a lot of time putting our Budget together. He stated there has been a lot of hard work and due diligence by department heads, trustees and Village Clerk/Treasurer who were all involved. He stated he believes they have a good Budget in challenging times and asked Village Clerk/Treasurer Kufel to give a summary of the Budget. She noted this overall is the best first model of the Budget she has ever done since she started preparing the budgets. She continued that some measures have been taken with the departments as well as some major changes in the Health Insurance arena. She stated we are going out to bid for the General Liability and the Auto Insurance also, and we should be seeing savings in those areas. She continued overall it is a 1.8 % increase from last year and that is exactly 1.8 % over the tax levy from last year. But when you get into the formula that the Office of the State Comptroller would like us to use; we are actually only over by \$783 which is amazing and there is a little bit of a tax pro factor in there when you factor in the PILOTS that the Village has, so actually it is a very good Budget. If you look at it from that angle and then there is another little twist to it. She continued the assessments have actually changed from last year to this year, which makes it a little bit different with a different twist to it. It is really a 1.27% increase in Clay and .3% increase in Cicero which is all on the back pages of the Budgets there. She stated the Fund Balance Summary is also the second page from the back of the packet, where we stand with the Fund Balance, and the Reserves are on file with the Village. She stated she would go through what this model includes. It includes a new metal detector for the court which is actually being paid for out of their reserve, so it has no impact on the Tax Levy. Under the General Government section of the Budget, there is a Payroll Service line item added in there to outsource the Payroll as we currently do in-house. Also, it includes a Part-time additional employee in the back office area. It also includes \$25,000 appropriated for engineering



Village of North Syracuse
Regular Board Meeting
Thursday, April 27th, 2017 4:29 PM

costs that are related to a new TAP Grant that we were just awarded that we will be talking about here in the next few minutes. As far as the Police Department, it includes a small remodel in the basement of \$5,000, a car computer replacement of \$5,000, and one new SUV Patrol Vehicle based on the fleet and the mileage that is on the existing fleet. The Fire Department includes striping of Sta. #1 and Sta. #2, repair and update the HVAC System in the Radio Room, augmenting some of the training instructors; she thinks that is a few for that amount of \$26,000, the Co-Ray Vac. System and some sidewalks at Sta. #2. and, appropriating \$25,000 to the Reserve Account. The DPW that includes 2017 Brush Truck purchase which is approximately \$150,000, and the Village will be paying for that over a five-year life so it is about \$30,000 once a year. The Parks Department is including \$10,000 worth of cameras in three parks, Wi-fi to be paid monthly for three of those parks, some picnic tables, community center chairs, a roof at the Gazebo over at Lonergan Park, and also includes \$10,000 worth of improvements here at the Community Center that we had to appropriate in order to get \$50,000 so that was an award that was granted for the Community Center. The Codes Department is a new Software System for \$6,000. Items not included are: a crosswalk, lighted sign, and additional manpower at the DPW of a Deputy Superintendent that is not included; the Police Department there was one fully marked car not included. The Fire Department is an Apron at Sta. #2. that is not included. At Village Hall, the rear back doors were not included also. She asked if anybody had any questions or would like to ask the Mayor any questions. The Mayor asked if anyone from the audience had any questions or would you like to speak in favor of or against our Tentative Budget. A gentleman from the audience asked about the cameras in the parks, which parks and why. Parks Director Roth stated they were looking to put security cameras at the four main parks: Centerville, Kennedy, Lonergan and Heritage because of vandalism and issues that we have had for several years. She continued by having Wi-Fi it will give patrons a service of being able to use their tablets or phones to use the internet while they are at the pool or parents while they are at concerts or the camp program at Heritage or Lonergan. The Mayor asked again if anyone else would like to speak for or against; there is a lot in the budget including some upgrades while still holding the increase of only 1.8 %. He continued we were allowed by the formula that the state has given us a 1.15% increase, so we had previously passed a resolution to override the tax cap and we did by less than a \$1,000; so that is a good job. The Mayor was pleased with this Budget. He asked once again if anyone else would like to speak in favor of or against or have any further questions regarding our Budget and no one responded so he closed the public hearing.

RESOLUTION # 064-17

APPROVAL OF BOARD MEETING MINUTES

Deputy Mayor Ferguson made a motion to approve the minutes from the April 13th, 2017 Board Meeting. The motion was seconded by Trustee Henry. The motion was approved with Trustee Browning, Trustee Gustafson, Trustee Henry, and Deputy Mayor Ferguson, all voting in favor of the



Village of North Syracuse
Regular Board Meeting
Thursday, April 27th, 2017 4:29 PM

same.

RESOLUTION # 065-17

GENERAL FUND ABSTRACT APPROVAL

Deputy Mayor Ferguson made a motion to approve the General Fund Abstract #24 in the amount of \$59,475.56 covering Voucher #1129 to Voucher #1175. The motion was seconded by Trustee Gustafson. The motion was approved with Trustee Browning, Trustee Gustafson, Trustee Henry, and Deputy Mayor Ferguson, all voting in favor of the same.

CITIZENS' VOICE:

The Mayor invited anyone that wished to share concerns or thoughts to address the Board. Pat Ferguson requested that everyone come to Arbor Day tomorrow at noon to honor Jim Baker and Leon Ilitzki. There is a lady who is coming and bringing her whole crew and then going to the Spinning Wheel for lunch. She thanked the folks from the Parks, D.P.W., Village Clerk/Treasurer, and everybody for getting the proclamations ready, the trees and the plaque done, so that the ceremony will come off. She has the bookmarks from the D.E.C. and tomorrow we will be presenting our Tree City, goodies and posters. The Mayor asked how many years we have been recognized as a Tree City and she replied 27 years. She continued to say that Tree City has not been as long in existence as Arbor Day, which started around 1872. She stated that Tree City is an Arbor Day program that has been around for 39 years. She shared that there are 127 Tree Cities and we are in the upper 21% of people who have villages, cities or towns. She stated the Village Festival is coming up and Welch's Jewelers has donated jewelry to raffle tickets off and encouraged people to get their tickets. She continued there are other ways to contribute; if you want to be in the dunk tank, see Mr. Henry. The Mayor asked if anyone else would like to speak and no one responded, so he closed Citizens' Voice.

OLD BUSINESS:

**PENDING: AFTER BUDGET-VILLAGE HALL SCHEMATIC-
HARMONY ARCHITECTURAL ASSOC.**

The Mayor stated his idea is to add an addition, down the road, to the front of Village Hall. He continued to say that we are just going to table this and see how we are in two or three months.

PROPOSAL FOR DOG CONTROL SERVICES

The Mayor stated we presently have an agreement with the Town of Clay for Dog Control Services,



Village of North Syracuse
Regular Board Meeting
Thursday, April 27th, 2017 4:29 PM

but it is only Monday thru Friday during working hours. He stated anything at night or on weekends is up to the Police Department to apprehend dogs, so we are looking at an alternative and with the S.P.C.A. The Mayor stated he and the Police Chief have been trying to meet with the new director of the S.P.C.A. He continued that for the same monies that we are currently paying and we would get better coverage in the evening and weekends as well. The Mayor stated the contract we have with Clay allows us to opt out and he has already spoken with the Supervisor from the Town of Clay in reference to doing so. He stated they will make a decision once they meet with the director from the S.P.C.A.; and if we can get better coverage, then we may make a switch. He continued we will have more information after we meet.

NEW BUSINESS:

RESOLUTION # 066-17

DISCUSSION ON THE FY 2017-2018 VILLAGE BUDGET

Mayor Butterfield made a motion to adopt the FY 2017-2018 Budget as published. The motion was seconded by Trustee Browning. The motion was approved with Trustee Browning, Trustee Gustafson, Trustee Henry, and Deputy Mayor Ferguson, all voting in favor of the same.

ANNOUNCEMENT OF TAP GRANT AWARD

The Mayor spoke of an opportunity last fall to apply for funding to pave and repave with shoulders on Church Street and Chestnut Street. He continued to speak on widening the shoulders and in need of repair. He stated CHA prepared this on our behalf and we thought that we would have heard back as far as December; but last week we received the official letter that we were being awarded a little over a \$1,000,000. He stated he is thrilled, but it will take a while. He explained the process they will have to go through; and although he would have liked to start this September, all the approvals are needed to come back so it will more than likely be the spring of 2018 before construction begins. Mrs. Franco stated congratulations; that it is a good project that has been on the list for a while.

RESOLUTION # 067-17

DISCUSSION OF RESCUE 7 FOR THE FIRE DEPT.

The Mayor stated that the Board and Legal Counsel have received a memo from the Fire Chief. He continued that the Fire Department did due diligence with their searching for Rescue Vehicle 7. He stated it is the most used vehicle in our fleet, because we are so close to the major highways; and with the widening of Taft Road, it is rather busy so that rescue truck gets a lot of use. Attorney Chatfield stated that assuming HGAC complies with the competitive bidding and we do not having



Village of North Syracuse
Regular Board Meeting
Thursday, April 27th, 2017 4:29 PM

any competitive bidding issues, the next step before there is a contract is to make sure some determinations are made as to how you intend to fund this and how long you are going to take to pay this. There are serial bonds, bond anticipation notes, and there are a number of financial determinations that can be made. He stated this company being from Wisconsin doesn't realize we can't pay the 75% up front even though that is a great discount. He indicated there is \$2,000 where we do F.O.B.; whether we pick up or they deliver and he suggested they deliver, but stated it is up to the Chief. He asked if credits were built in to the cost for inspections, and Fire Chief Strong stated they were. Attorney Chatfield stated that there has been a tacit understanding that we are going to allocate \$80,000 that is in a reserve account for the purpose of this, so you are looking at \$7,700 less 80 in terms of money. He continued there are budgetary implications; if you are going to do a ten year straight line pay down you are looking at 70K a year for ten years or if you do it five years or less than you minimize some of the paperwork that you have to go through with the local finance law, but that would be a pretty significant capital effort. Atty. Chatfield spoke of having a resolution in place on the financing prior to the time that you adopt a resolution to enter into the contract. The Mayor asked about the build time and Chief Strong stated about a year build time. The Mayor explained that we have been paying payments on apparatus for several years, and one of the big trucks will be paid off this year; so debt service we are caring will be limited and will pick up again. He continued it is built into our budget because of the number of engines we have. Attorney Chatfield clarified it is a question of working out the finances and stated our next meeting is in two weeks; we should be in a position to make a determination and make the award at that time. Attorney Chatfield stated we should do the Environmental Review Short Form EAF to authorize the execution of the contract and to put the resolutions for the methodology for financing in place. He continued we are not really going to need to borrow the money until the first significant money is due which he thought was like a one hundred some days when the chassis is ready. He noted that there is 80K that could be available, so there is not a real urgency to get out into the bond market. If that is the way you choose to go then you need to get the authority in place, so the execution of the contract is valid. Deputy Mayor Ferguson made a motion to approve the purchase of a new Rescue 7 truck with the specs that the Fire Chief and Fire Department used in soliciting the proposals under the HGAC Program. Those specs are contained in the letter that was submitted to the Board from the Chief of Fire on April 21st, 2017. Final approval will follow a funding study. The motion was seconded by Trustee Henry. The motion was approved with Trustee Browning, Trustee Gustafson, Trustee Henry, and Deputy Mayor Ferguson, all voting in favor of the same.

RESOLUTION # 068-17

FOIL APPEAL TO BE HEARD

The Mayor stated basically there is a disagreement and someone wanted to F.O.I.L. (Freedom of Information Law) records and does not want to pay what we want them to pay. Attorney Chatfield



Village of North Syracuse
Regular Board Meeting
Thursday, April 27th, 2017 4:29 PM

stated under the F.O.I.L., the Village Board sits as the appellate body to review determinations made by the F.O.I.L. Officer which in this case is Village Clerk/Treasurer Kufel and her determination was based on consultations he and the Police Chief had with her. Attorney Chatfield recommended that formally on the record to take the matter up on appeal and overrule the F.O.I.L. Officer and direct that she provide the documents requested in Mr. Fortino's April 14th, 2017 letter at \$.25 a copy. Trustee Browning made a motion to formally take the matter up on the appeal, overrule the F.O.I.L. Officer, and direct that she provide the documents requested in Mr. Fortino's April 14th, 2017 letter at \$.25 a copy. The motion was seconded by Deputy Mayor Ferguson. The motion was approved with Trustee Browning, Trustee Gustafson, Trustee Henry, and Deputy Mayor Ferguson, all voting in favor of the same.

ATTORNEY REPORT: No report.

ENGINEER REPORT: She stated the contractor for Rt. 11 should be back out working the middle of next week.

DEPARTMENT HEAD REPORTS:

Police Department: He stated April In-Service Training will be completed tonight. He stated that they are continuing their background investigations for two new police officers to fill those part-time vacancies.

Fire Department: Fire Chief Strong stated the annual physicals for the members and firefighters have been completed. Next week is going to be training day for the drill. We spoke about our Stirpe Grant of 60/40 that Stirpe's Office found some money for the Village through the budgeting process and we kicked in the other 40% of that, so we will be able to get that In-service which is working so we will continue our work on the outside funding although some of that has dried up; we will still keep fighting for outside funding. We had another student bunk-in that we presented a conditional offer for fall 2017 to go to O.C.C. We have two new applications in process and no one has left which is good news. This past month we had a structure fire in the 600 block of Chestnut Street; it is not just a proud Fire Chief speaking here, it was an excellent stop. The Garage is a complete loss, but the rest of the home and a majority of the contents were saved; so not only the Village responders, but the Mutual Aid responders did a tremendous job. They are certainly going to be able to re-occupy and salvage a lot of their items. He stated the house next door is going to need siding but they did do a great job.

Public Works Department: He stated bulk trash will start up on Monday and hopefully it will only



Village of North Syracuse
Regular Board Meeting
Thursday, April 27th, 2017 4:29 PM

take a couple of days to get through it. He continued we are starting on our fourth week of picking up brush around the Village; we have not caught up with it yet. We have already swept all the streets and mowed once for this time of year.

Parks and Recreation Department: She stated that she wanted to thank everyone who came out and helped with the Earth Day. We had about 60 to 70 volunteers with groups and residents come out and clean this past Saturday and just shy of a ton of garbage was picked up so that was great. Our summer camp flyer is currently at the printer and should be distributed at schools here in the next couple of weeks. She continued our overall summer flyer was submitted today and is going to be printed as an insert in the Star Review in their May 10th, 2017 edition. She will have that put online on the website and available in the office as well. By the end of the month, she stated that we are in the process of switching over our reservation booking system for the park pavilions and the Community Center and making it so checking availability will be tied to our website. She continued that she sees that as a great service as they get so many calls a day for rentals on checking availability and wanting to book dates. This way they can see what is available online and then call us to make the reservation. She stated that should be a great asset and she hopes to have it up and running in the next two weeks. She gave a quick update on the Community Center Grant. She stated previously she had reported that DASNY was nine to twelve months backlogged on the review process. She continued she received an email Monday morning from the woman at DASNY who was assigned to review our grant, so at least she knows it is in the process. She stated a woman from Senator De Francisco's Office had called to follow up with her this afternoon and wanted to know how the process was going. She stated if we did not hear anything in the next month to follow up with her and they would see what they could do to move it along; so she is optimistic that will be done this summer and that is interior renovations for the Community Center.

Codes Department: No report.

Clerk-Treasurer: No report.

DEPUTY MAYOR-TRUSTEES REPORT:

Trustee Henry: He stated, as Mrs. Ferguson had stated earlier, he was in charge of the dunk tank and was looking for volunteers (bodies) to help support the dunk tank. He explained the dunk tank is actually the day of the Festival and it is the only form of revenue we have to help support the Festival; so it is very important that we get bodies in there, as we have had people back out on us.

Trustee Browning: No report.



Village of North Syracuse
Regular Board Meeting
Thursday, April 27th, 2017 4:29 PM

Trustee Gustafson: She stated this morning that she had attended a Boot Camp for Municipal Officials and it was a Boot Camp; her head is spinning with lots of information, but it was very worthwhile and she got a lot out of it.

Deputy Mayor Ferguson: He stated the next Public Safety Meeting is June 5, 2017 at 4:00 p.m. downstairs.

MAYOR'S REPORT:

He stated the re-greening on Main Street is underway, and our engineer mentioned our contractor will be back next week and we are going to be doing porous pavement in front of St. Rose. He stated another round of Save the Rain and we had an opportunity to submit for the grant. He stated we are still going to try to do something similar to the Taste of Syracuse; as he has spoken to patrons that frequent local restaurants. He continued it will be a Taste of North Syracuse with some nice restaurants up and down Rt. 11; maybe in the fall for a week or two. He thought it would be a nice thing, so that is something that he is working on. Arbor Day has already been mentioned; and the two gentlemen that we are recognizing, James Baker and Leon Ilnitzki, gave long years of service to the Village and we thank them. He stated that we are almost up to last year's donations for the hanging baskets of flowers. He continued we sent letters to the businesses and asked them if they would like to contribute to the hanging baskets up and down Rt. 11 and on Centerville Place so we are going to look pretty again this year. He stated we are still working on the Utility Audit and hopeful for a positive result with this. Also, the Mayor noted that we are moving forward with our street lights to L.E.D.'s and that is still a work in progress that the DPW Superintendent has undertaken. The Mayor stated he was going to adjourn to a quick Executive Session, and there will be no business take when we return to the meeting.

The Mayor made a motion to adjournment for a quick Executive Session at 5:23 p.m. Deputy Mayor Ferguson seconded the motion. The motion was approved with Trustee Browning, Trustee Gustafson, Trustee Henry, and Deputy Mayor Ferguson, all voting in favor of the same.

Deputy Mayor Ferguson made a motion for the Board to return at 5:45 to Regular Session. The motion was seconded by Trustee Browning. The motion was approved with Trustee Browning, Trustee Gustafson, and Deputy Mayor Ferguson, all voting in favor of the same.

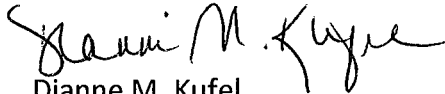
Mayor Butterfield asked for a motion to adjourn. Deputy Mayor Ferguson made a motion to adjourn at 5:46 p.m. The motion was seconded by Trustee Browning. The motion was approved with Trustee



Village of North Syracuse
Regular Board Meeting
Thursday, April 27th, 2017 4:29 PM

Browning, Trustee Gustafson, Trustee Henry, and Deputy Mayor Ferguson, all voting in favor of the same.

Respectfully submitted,


Dianne M. Kufel
Village Clerk Treasurer

