



VILLAGE OF NORTH SYRACUSE

Regular Board Meeting

Thursday, April 14th, 2016 @ 6:29 PM

North Syracuse Community Center

700 South Bay Road, North Syracuse, NY 13212

The Village of North Syracuse Regular Board Meeting began at 6:29 P.M. with Mayor Gary Butterfield inviting everyone present to join him in the Pledge of Allegiance.

A public hearing was held by the Board of Trustees and presented by Clerk/Treasurer Kufel on the tentative 2016-2017 Fiscal Budget. She explained different components of the budget with an overall increase of 4.2%. Chief Ellis shared the various ways that they obtain funding from grants to contracts for various areas. This is a Volunteer Fire Department that has to meet training requirements, other state mandates, building upkeep/replacements; as well as equipment repairs/replacements that need to be done.

Roll Call: Mayor Gary Butterfield, Deputy Mayor Fred Ferguson, Trustee Diane Browning, Trustee Pat Gustafson and Trustee Paul Linnertz.

Personnel Present: Village Clerk/Treasurer Dianne Kufel, DPW Superintendent Gary Wilmer, Codes Enforcement Officer Pam Di Carlo-Schermerhorn, Parks Director Teresa Roth, Police Chief Michael Crowell, Fire Chief Tim Ellis, Assistant Fire Chief Bob Liberatore, Village Engineer Amy Franco, and Village Attorney Scott Chatfield.

RESOLUTION # 063-16

APPROVAL OF BOARD MEETING MINUTES

Deputy Mayor Ferguson made a motion to approve the minutes from the March 24th, 2016 Board Meeting with the correction already brought to Clerk/Treasurer Kufel's attention. The motion was seconded by Trustee Linnertz. The motion was approved with Trustee Browning, Trustee Gustafson, Deputy Mayor Ferguson and Trustee Linnertz, all voting in favor of the same.

RESOLUTION # 064-16

GENERAL FUND ABSTRACT APPROVAL

Deputy Mayor Ferguson made a motion to approve the General Fund Abstract # 23 in the amount of \$126,126.88 covering Voucher # 1198 to Voucher # 1260. The motion was seconded by Trustee Gustafson. The motion was approved with Trustee Browning, Trustee Gustafson, Deputy Mayor Ferguson and Trustee Linnertz, all voting in favor of the same.

RESOLUTION # 065-16

SEWER FUND ABSTRACT APPROVAL

Trustee Linnertz made a motion to approve the Sewer Fund Abstract # 23 in the amount of \$325.36



Village of North Syracuse
Regular Board Meeting
Thursday, April 14th, 2016 6:29 PM

covering Voucher #23 and #24. The motion was seconded by Deputy Mayor Ferguson. The motion was approved with Trustee Browning, Trustee Gustafson, Deputy Mayor Ferguson and Trustee Linnertz, all voting in favor of the same.

RESOLUTION # 066-16

BUDGET TRANSFER

Trustee Linnertz made a motion to approve a budget transfer for \$4,585 from A3410.445 Fire Dept. Building Maintenance to increase A3410.230 Fire Vehicle Equipment to cover SCBA cylinder purchase. The motion was seconded by Trustee Browning. The motion was approved with Trustee Browning, Trustee Gustafson, Deputy Mayor Ferguson and Trustee Linnertz, all voting in favor of the same.

CITIZENS' VOICE:

Pat Ferguson shared that North Syracuse Housing Authority Board Commissioner William Winstanley had resigned. She wanted to thank him for his many efforts and years of service.

OLD BUSINESS:

BOARD FEEDBACK ALLOWABLE % OF ASPHALT/STONE ON RESIDENTIAL PROPERTY

Mayor Butterfield explained there has been little feedback from the website since posting sketches and ideas so this item is being tabled until the Board has more feedback to formulate this.

RESOLUTION # 067-16

TOWN OF CICERO FIRE PROTECTION CONTRACT

Deputy Mayor Ferguson made a motion to authorize the Mayor to sign the approved contract, along with the other signatories. The motion was seconded by Trustee Browning. The motion was approved with Trustee Browning, Trustee Gustafson, Deputy Mayor Ferguson and Trustee Linnertz, all voting in favor of the same.

NEW BUSINESS:

DISCUSSION ON FY 2016-2017 VILLAGE BUDGET

Due to the concerns Fire Chief Ellis brought up Mayor Butterfield stated he would like to move the discussion and vote to the next meeting and table this for now.



Village of North Syracuse
Regular Board Meeting
Thursday, April 14th, 2016 6:29 PM

RESOLUTION # 068-16

**RESCIND TEMPORARY APPOINTMENT OF PART-TIME
CLERK FROM 3/24/2016 MEETING**

Trustee Browning made a motion to rescind the Temporary Part-Time Clerk position from the 3/24/2016 meeting due to conflicts with other commitments. The motion was seconded by Deputy Mayor Ferguson. The motion was approved with Trustee Browning, Trustee Gustafson, Deputy Mayor Ferguson and Trustee Linnertz, all voting in favor of the same.

RESOLUTION # 069-16

TEMPORARY APPOINTMENT OF PART-TIME CLERK

Trustee Gustafson made a motion to approve Mayor Butterfield's appointment of Margaret DeLeo for the Temporary Part-Time Clerk position at \$12.00 per hour, not to exceed 19 hours per week. The motion was seconded by Deputy Mayor Ferguson. The motion was approved with Trustee Browning, Trustee Gustafson, Deputy Mayor Ferguson and Trustee Linnertz, all voting in favor of the same.

RESOLUTION # 070-16

ARBOR DAY OBSERVANCE-FRIDAY, APRIL 29TH, 2016

Trustee Gustafson made a motion to commemorate Friday, April 29th, 2016 as the Village's observance of Arbor Day. The ceremony will be held at 11:30 a.m. at Centerville Park. The motion was seconded by Trustee Linnertz. The motion was approved with Trustee Browning, Trustee Gustafson, Deputy Mayor Ferguson and Trustee Linnertz, all voting in favor of the same.

RESOLUTION # 071-16

ACCEPT THE ELECTED/APPOINTED OFFICERS OF THE FIRE DEPARTMENT

Election results:

Timothy Ellis-Chief of Fire
Christopher Strong-Deputy Chief

Robert Liberatore-Assistant Chief
Patrick Brennan-Fire Warden

Appointments:

Casey Daugard-Captain
Denny McAllister-Fire Police Captain
Michael Redhead-Lieutenant
Aaron Caza- Lieutenant
Richard Allen- Lieutenant

Michael Bridenbaker- Lieutenant
Scott Gratien- Lieutenant
Joe DiFabio- Lieutenant
Gary Wilmer-Safety Officer

Deputy Mayor Ferguson made a motion to accept the elected and appointed officers. Mayor Butterfield thanked those that served. The motion was seconded by Trustee Gustafson. The motion



Village of North Syracuse
Regular Board Meeting
Thursday, April 14th, 2016 6:29 PM

was approved with Trustee Browning, Trustee Gustafson, Deputy Mayor Ferguson and Trustee Linnertz, all voting in favor of the same.

NORTH SYRACUSE FIREFIGHTERS ASSOCIATION-FUNCTION

Mayor Butterfield stated Pat Brennan was supposed to be here to discuss this. He will be out until May so agreed we will reach out to him when he is back from the outage and tabled this for now.

RESOLUTION # 072-16

**DISCUSSION ON SUBMITTAL FOR A MOTORIZED GATE
FOR VILLAGE HALL-2016 SLETP GRANT**

Deputy Mayor Ferguson made a motion to authorize the submittal of the Phase II 2016 SLETP Grant application to cover the cost associated with purchasing the motorized gate for the rear fencing at Village Hall. Trustee Browning seconded the motion. The motion was approved with Trustee Browning, Trustee Gustafson, Deputy Mayor Ferguson and Trustee Linnertz, all voting in favor of the same.

RESOLUTION # 073-16

**APPOINT P. GUSTAFSON TO NORTH SYRACUSE HOUSING
AUTHORITY (TERM TO EXPIRE 6/30/2017)**

Trustee Browning made a motion to appoint Pat Gustafson to replace William Winstanley with the term expiring on 6/30/17. The motion was seconded by Deputy Mayor Ferguson. The motion was approved with Trustee Browning, Deputy Mayor Ferguson and Trustee Linnertz, all voting in favor of the same. Trustee Gustafson abstained from the vote.

RESOLUTION # 074-16

**DISCUSSION OF US LIFE INSURANCE TRANSITIONING
TO THE GUARDIAN**

Mayor Butterfield stated US Life Insurance no longer represents groups with 20 or less. Our Broker, Affordable Benefits, has a better policy costing the Village \$1,000 instead of \$2,000; while the maximum coverage increases to \$15,000 instead of the \$10,000. Deputy Mayor Ferguson made a motion to authorize the Mayor to sign the documents to go with Guardian effective 4/16/2016. Trustee Gustafson seconded the motion. The motion was approved with Trustee Browning, Trustee Gustafson, Deputy Mayor Ferguson and Trustee Linnertz, all voting in favor of the same.

ATTORNEY REPORT: He stated things were quiet on the legal front.



Village of North Syracuse
Regular Board Meeting
Thursday, April 14th, 2016 6:29 PM

ENGINEER REPORT: No Report.

DEPARTMENT HEAD REPORTS:

Police Department: Chief Crowell stated he had to cancel the in-service training program for April due to some scheduling conflicts; it is rescheduled for the end of May. He mentioned meeting with the Deputy Mayor to hold the panel reviews for the two Part-Time Police Officer positions. He continued to speak that they met with four individuals; two passed and will go on to the next level in the selection process.

Fire Department: Chief Ellis stated they are participating in the N.Y. Recruitment Drive on Sunday, April 24th, 2016 from 11:00 a.m. to 3:00 p.m. Our doors will be open for anyone interested in learning about our organization and what it is to be a member. There will be various events and activities. He thanked Parks Director Roth for placing that on the Village sign to advertise.

Public Works Department: No Report.

Parks and Recreation Department: Director Roth announced the annual Earth Day Event is scheduled for next Saturday, April 23rd, 2016 for a couple of hours in the morning. Any interested residents or community groups that would like to help clean the litter from the streets and Village parks may call our office to sign up. There will be snacks for breakfast, a barbeque for lunch, and Papa Johns is donating pizzas. We are also giving away 10-12 used bikes that the Police have rehabbed to entice the kids to participate.

We are also planning the Family Festival which is scheduled for Saturday of Memorial Day weekend, May 28th, 2016 from 11:00 a.m. to 5:00 p.m. at Lonergan Park. She expressed how nice the support from the local businesses has been donating raffle prizes and donations so we can offer the event free of charge with a variety of free entertainment and activities.

The renovation project at Lonergan Park has really picked up in the last couple of days with the dry weather. They are working on putting in a new deck which will hopefully be done in the next month. They are putting on a new pavilion, a new bathroom and a new shed. We have a Boy Scout who is doing his Eagle Scout Project who is scheduled to do work next weekend to landscape the entrance of the park. The Recreation Department is real busy planning the summer activities and interviewing the summer staff.

Codes Department: Codes Officer Di Carlo-Schermerhorn stated that things are starting to pick up with permits for decks, fences and so forth. Mayor Butterfield wanted to note that this is the last meeting Codes Officer Di Carlo-Schermerhorn will be attending. He stated she has been serving us for



Village of North Syracuse
Regular Board Meeting
Thursday, April 14th, 2016 6:29 PM

a while and is moving on to a position in the Town of Clay in the Codes Department. Codes Officer Di Carlo- Schermerhorn commented thank you; it has been an interesting six years.

Clerk-Treasurer: Village Clerk Treasurer stated it gets a bit crazy back in my area once the new budget comes out as we will be focusing on (2) different budgets rather than just one. I wish to request that all the departments make sure to put "old budget," "new budget" and which fiscal year because we are going to be winding down and we will have two separate abstracts for the old year and the new year.

DEPUTY MAYOR-TRUSTEES REPORT:

Trustee Gustafson: She congratulated the Fire Department on the new members and officers.

Trustee Browning: She stated that she wanted to thank Codes Officer Di Carlo-Schermerhorn for her service. She wishes her the best and will miss her.

Trustee Linnertz: He stated his comment is about the budget, and he has always had a personal aversion to elected officials taking raises; referring to the elected officials forfeiting a raise this upcoming year.

Deputy Mayor Ferguson: He referenced being asked to find what the oldest burial was in the cemetery. Coincidentally, it was the same year we moved into town, 1826. There were 23 before Ferguson died, it was the 23rd death that was there and most of the deaths up to 1849 were children. He thanked Codes Officer Di Carlo-Schermerhorn for her service. He also congratulated the Fire Chief. He stated that he and the Police Chief had done the panel interviews. The Public Safety Committee Meeting is June 6th, 2016 at 4:00 p.m. downstairs.

MAYOR'S REPORT:

Mayor Butterfield stated that he would like to see the oldest part of the cemetery spruced up. It is starting to get overgrown with trees hanging over and the metal fence on Rt. 11 needs to be painted; if there is an Eagle Scout looking for a project perhaps they could work on that. Some of the oldest history we have there predates the Fergusons by a little. He mentioned a Complete Streets Committee that he is attending that is still looking at the Village as being a walkable, and bikeable Village; they will meet in two weeks. The Police contract negotiations have started and we are hoping to have those done by the end of May when the contract expires. April 29th, 2016 is the Arbor Day Ceremony at 11:30 a.m. at Centerville Park. He spoke of the crosswalks once again and cars that are not stopping for individuals crossing. He saw a person coming towards the crosswalk and stopped reluctantly and you could tell he was a little angry that he had to stop. It concerns me that people



Village of North Syracuse
Regular Board Meeting
Thursday, April 14th, 2016 6:29 PM

don't like to stop at crosswalks in the Village of North Syracuse. He expressed he hoped by the time he is done they will have learned to stop. He thanked Chief Crowell who is going to work on this during the walking season with some enforcement projects to hopefully make people aware that the crosswalks are there for a reason. The next Mayors Meeting is Wednesday, April 20th, 2016 and the speaker is going to be speaking on dissolving Villages. The Village of Seneca Falls dissolved and we will hear what the results of that were. The Flower Donations are almost equal to last year's, so one or two more donations would top last years. He commented on how nice the flowers make the Village look along the street. He thanked the DPW and the volunteers that water the flowers. He requested that Trustee Browning spearhead contacting local churches and bordering churches what services they can offer the residents and compiling a list as a resource to be posted on the website and public places like the Community Center and Village Hall. There is also a Community Garden behind Meals on Wheels once a Volunteer steps up to take charge; this will be modeled after the one in Cicero by the library.

Mayor Butterfield asked for a motion to adjourn. Trustee Gustafson made a motion to adjourn at 7:22 p.m. The motion was seconded by Deputy Mayor Ferguson. The motion was approved with Trustee Browning, Trustee Gustafson, Deputy Mayor Ferguson and Trustee Linnertz, all voting in favor of the same.

Respectfully submitted,

Dianne M. Kufel
Village Clerk Treasurer

