



VILLAGE OF NORTH SYRACUSE

Regular Board Meeting

Thursday, March 10th, 2016 @ 6:28 PM
North Syracuse Community Center
700 South Bay Road, North Syracuse, NY 13212

The Village of North Syracuse Regular Board Meeting began at 6:28 PM with Mayor Gary Butterfield inviting everyone present to join him in the Pledge of Allegiance.

Roll Call: Mayor Gary Butterfield., Deputy Mayor Fred Ferguson, Trustee Diane Browning, Trustee Pat Gustafson, and Trustee Paul Linnertz.

Personnel Present: Village Clerk/Treasurer Dianne Kufel, DPW Superintendent Gary Wilmer, Parks Director Teresa Roth, Codes Enforcement Officer Pam Di Carlo-Schermerhorn, Police Chief Michael Crowell, Fire Chief Tim Ellis, Village Engineer Amy Franco, and Village Attorney Scott Chatfield.

Public Hearing #01:

Mayor Butterfield began by stating this Public Hearing is being held by the Board of Trustees of the Village of North Syracuse to consider the Adoption of the Local Law #1, a local law allowing for a property tax levy in excess of the limit established in General Municipal Law §3-C which limits the ability to raise the tax levy by .5% this year. The Governor passed a 2% Tax Cap, but it keeps moving on us. He continued to say he was opening this public hearing up to anyone who would like to speak for or against the passage of this local law which would allow us to exceed the tax cap limit. Mayor Butterfield asked again with no public response. He closed the public hearing at 6:30 p.m.

Public Hearing #02:

Mayor Butterfield began by stating this Public Hearing is being held by the Board of Trustees of the Village of North Syracuse to consider the 2016 Funding Request for the Community Development Projects in the Village of North Syracuse. He explained that each year the Village receives monies from Community Development. He continued in past years it was \$50,000, and then a few years ago dropped to \$35,000 and now most recently is \$30,000. He stated last year (2015) the monies were going to go to increase the number of street lights for the Village Center and conduit was put in. He continued that we have to pass a resolution this year (2016) to receive the money next year. The Mayor asked if there was any one who wanted to speak for or against or share an idea regarding the Community Development Funding. The Mayor stated he had an idea and the other Trustees may have different ideas. Parks Director Roth asked if she could share an idea. She spoke of a sharing effort with Town of Cicero, for a Spray Pad (Spray ground). She stated she didn't know if it was too late for this year, but even if it gets put in the five year plan; she felt that would be a good project to think about. The Mayor asked again if anyone else would like to speak with no response. He closed the public hearing at 6:32 p.m.



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RESOLUTION # 036-16

APPROVAL OF BOARD MEETING MINUTES

Deputy Mayor Ferguson made a motion to approve the minutes from the February 25th, 2016 Board Meeting. The motion was seconded by Trustee Gustafson. The motion was approved with Trustee Browning, Trustee Gustafson, Trustee Linnertz, Deputy Mayor Ferguson, all voting in favor of the same.

RESOLUTION # 037-16

GENERAL FUND ABSTRACT APPROVAL

Deputy Mayor Ferguson made a motion to approve the General Fund Abstract # 20 in the amount of \$78,025.28 covering Voucher # 1087 to Voucher # 1136. The motion was seconded by Trustee Gustafson. The motion was approved with Trustee Browning, Trustee Linnertz, Trustee Gustafson and Deputy Mayor Ferguson, all voting in favor of the same.

POLICE DEPT-OFFICER OF THE YEAR-2015

Mayor Butterfield turned the floor over to Police Chief Crowell to present an award. Police Chief Crowell stated that the Village of North Syracuse has established an awards program to include the Police Officer of the Year Award. He continued to be nominated for this award you have to consistently demonstrate exceptional achievement. These achievements include an officer who has genuine commitment to our profession, to our agency and most importantly to the community. The criteria for the nomination include attendance, productivity, letters of merit, good judgement, decisiveness, sensitivity, drive, performance, representation, teamwork, leadership, humility, and a strong commitment to community policing. All of these qualities are typical of our award. However, I would like to share some examples of this particular officer's outstanding work.

On March 12th, 2015, North Syracuse Police was called to investigate a missing person's complaint. The missing adult was a long time Village resident. He was reported missing when he failed to pay his rent on time. This man who consistently paid his rent on time, was recently despondent, he had no family and now was out of work. Officer Andrew De Girolamo began his investigation acting on very little information. Officer De Girolamo continued to track the man down to include providing a photograph of this man to security personnel at Destiny U.S.A. Shortly after, while off duty, he received a call from Mall Security stating that the missing man had been located at the mall. Officer De Girolamo responded to the mall and made contact with the missing man who shared that he was contemplating jumping from the top floor at the mall to take his own life. Officer De Girolamo then consoled this man and drove him to receive clinical help. This man is alive, doing well and living a productive life due to Officer De Girolamo's effort.

On August 10th, 2015, North Syracuse Police were called to a domestic dispute in progress. The victim had called 911 to report that her boyfriend was threatening her and her children with a handgun. Officer De Girolamo along with officers from neighboring agencies immediately responded to the call for help. Upon his



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arrival at the location he quickly assessed the situation, and then coordinated a perimeter on the building with an entry team. The victim and her children eventually escaped this horrible situation. He continued with no further problems; the suspect was taken into custody and arrested for domestic violence.

On November 4th, 2015, Officer De Girolamo was home on his day off when he received a call from one of his confidential informants indicating that her brother was involved in criminal activity and was willing to turn himself in. His informant indicated that he would only do so to Officer De Girolamo. Officer De Girolamo stepped into action and coordinated contact with the suspect and surrendered to the City of Syracuse Police Department. This action assisted the city police in not solving one, but three armed robberies.

At this time it is my pleasure to announce the 2015 Village of North Syracuse Police Officer of the Year, Officer Andrew De Girolamo.



RESOLUTION # 038-16

BUDGET TRANSFER

Mayor Butterfield stated that we have two budget transfers for the Fire Department. The first one is \$6,000 from A3410.423 Fire Dept. Natural Gas Utility to increase A3410.23 Fire Dept. Vehicle Equipment to fund a thermal imaging camera. Deputy Mayor Ferguson made a motion to approve this transfer. The motion was seconded by Trustee Browning. The motion was approved with Trustee Browning, Trustee Gustafson, Trustee Linnertz and Deputy Mayor Ferguson, all voting in favor of the same.



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RESOLUTION # 039-16

BUDGET TRANSFER

Trustee Linnertz made a motion to approve the transfer of \$3, 200 from A3410.471 Fire Dept. gasoline to increase A3410.23 Fire Dept. Vehicle Equipment to fund a thermal imaging camera. The motion was seconded by Deputy Mayor Ferguson. The motion was approved with Trustee Browning, Trustee Gustafson, Trustee Linnertz and Deputy Mayor Ferguson, all voting in favor of the same.

CITIZENS' VOICE:

Pat Ferguson stated that Arbor Day is Friday, April 29th, 2016. The Village needs to please think of where, when, and what kind of tree they would like to plant. She suggested speaking to DPW Superintendent Wilmer; he is good at finding a tree and a place. However, think if there is someone you would like to recognize. She reminded of the Bunny Breakfast on Sunday, March 20th, 2016, between 8:00 a.m. and 12:00 p.m. at the VFW to support the Village Festival. She continued to remind all of the Festival which is Saturday, May 28th, 2016 from 11:00 a.m. to 5:00 p.m. She stated Parks Director Roth has planned a lot of things for us to enjoy. She mentioned that if anyone was interested in volunteering to work the breakfast or festival; you are all welcome.

OLD BUSINESS:

BOARD FEEDBACK ALLOWABLE % OF ASPHALT/STONE ON RESIDENTIAL PROPERTY

Mayor Butterfield stated the next item is the allowable % of asphalt/stone on residential property. He spoke of having many discussions and as a result Attorney Chatfield had prepared some wording for the new proposed law. He stated that the generic question that was placed on the website's survey had generated more negative than positive results. He went on to say during the Staff Meeting a suggestion was made to post the actual proposed law. He stated this will better explain what we are looking to do so people can understand it, and give us their comments, so we can make any necessary changes; as long as it meets Board approval. He continued to say some people read it and feel we are trying to tell them what they can and can't do; we are not trying to be so restrictive, we are just trying to establish some community standards that we will have the ability to enforce. Trustee Linnertz stated as he recalled the 25' driveway referred to the front of the house and inquired about corner lots. Attorney Chatfield stated he would look at the proposed law and see if the standards address corner lots adequately and they may not. He went on to say it just occurred to him that there are driveways that have "U" shaped driveways that might come out in two places or on two streets; so there may have to be some tweaking. He continued this is simply about trying to preserve the value of the neighborhoods by not turning single family residences into used car lots. Deputy Mayor Ferguson addressed Attorney Chatfield about drawing up a diagram to explain this. He continued to say that they



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needed some guidance on that. He continued on that the other thing was enforcement with some penalty at the end of this because right now I believe that section is lacking. Attorney Chatfield stated it would be like any other violation of the code punishable by the provisions generally for violations of the zoning ordinance which I think is unclassified misdemeanor. Codes Enforcement Officer Pamela Di Carlo-Schermerhorn commented that some of our code violations, maintenance in particular in certain areas of the maintenance code do not have any type of penalty other than the New York State which I can use. She continued that was something that the judge had recently asked her about. Attorney Chatfield stated in the Village Code it says "violations of this code shall be punished as follows" and it is a broad category that applies to everything, so that you do not have to have a penalty section for each and every code. Trustee Gustafson asked if we are specific in saying 25%; somebody has a bigger lot, somebody has a smaller lot-the person with the smaller lot is going to get a driveway this big in their front yard. Attorney Chatfield responded that it might visually appear to be bigger because it is whatever the 25% would be of a relatively small lot, whereas the same size driveway of a bigger lot would appear perhaps visually less intrusive. The notion was if I recollect correctly, the maximum width of the driveway is 25% of the frontage of which the driveway is located. Attorney Chatfield went on to say if you had a 60' wide lot, you would have a maximum of 15' driveway as against a maximum permissible of 25'. Trustee Gustafson clarified you are saying 25' maximum, but if someone wants 15'; they can do that. Attorney Chatfield continued to explain if their lot is at least 60' wide; in other words it is the lesser. He stated the only kind of a lot that could have a 25' driveway would be at least a 100' wide on the side where the driveway is located. He continued if they only had 80' then the maximum they would be able to have would be a 20' driveway because that would be 25% of the 80'. Mayor Butterfield explained that if they have a 100' lot and they currently have a 28' driveway we are not going to go after them to cut 3' off of that. He continued to say going forward we do not want commercial equipment or vehicles parked on lawns. The other issue was the mud pit that is created when people park on the lawn. Mayor Butterfield stated he would like to get a model so that they could get it right and tabled this and continue working on it.

"AGREED UPON PROCEDURES" FOR NORTH SYRACUSE FIRE

Mayor Butterfield stated the agreed upon procedures for the North Syracuse Volunteer Fire Association is next. He went on to say that in between Village Board meetings, Deputy Mayor Ferguson and myself met with the President of the Fire Association and the Chairman of the Board of Directors. He continued that it was a productive meeting; we did get to view a copy of the "Accountant's Report" that they had done in 2013 along with the list of recommendations they were given. He shared that they had already adopted most of the recommendations. Mayor Butterfield stated we requested a copy be available for the other Trustees to view and the feedback from Pat Brennan was that he needed to run it past his Board but didn't feel that it would be a problem. He continued we have sent a follow up email and as soon as it is available the Trustees be given the ability to view it. Trustee Browning clarified that they will be getting it and the Mayor confirmed he was asking for it.



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RESOLUTION # 040-16

SYRACUSE HAULERS CONTRACT-OPTION TO RENEW 6/01/16-5/31/17

Mayor Butterfield stated that Syracuse Haulers contract has the option to renew the three year agreement with two (1) year renewals. He explained the renewal will be for 6/01/16 thru 5/31/17. He mentioned due to the reduction in the cost of fuel he reached out to them and they have agreed to lower the cost by \$487.11 a month; for a total savings of \$5,845.00, so when we sign the renewal it will be that much less. He continued, however they did ask for consideration if the cost of fuel increases. Deputy Mayor Ferguson made a motion to allow the Mayor to sign the agreement. Trustee Browning seconded the motion. The motion was approved with Trustee Browning, Trustee Gustafson, Trustee Linnertz and Deputy Mayor Ferguson, all voting in favor of the same.

NEW BUSINESS:

CODE FEE SCHEDULE CHANGE FOR A-FRAME SIGNS

Mayor Butterfield stated that the sign committee found some language in the code that they need to still look at. He continued we are trying to get uniformity to the size of the A-frame signs as well as some regulations as to the frequency so this will be tabled for now.

CODE CHANGE FOR A-FRAME SIGNS-REMOVE "SPECIAL"

Mayor Butterfield stated that the sign committee found some language in the code that they need to still look at, so this will be tabled for now.

ELECTRONIC SIGN MESSAGES

Mayor Butterfield stated that the sign committee found some language in the code that they need to still look at, so this will be tabled for now.

RESOLUTION # 041-16

2016 COMMUNITY DEVELOPMENT FUNDS-APPLICATION

Mayor Butterfield stated the next item is the 2016 Community Development Funds. He spoke of just hearing a new idea for the funds. He shared the idea from the SMTC Study recently completed, the Church Street Extension, which is the dead end street (Church Street) opening up into South Bay Road made a recommendation for a right turn only, at the end of Church Street out on to South Bay Road. He continued that there is not a lot of work to be done; it would need a curb or planting to block off the parking lot so that people would not use it to cut through from the Community Center. Engineer Franco also suggested if there were any outstanding items from Lonergan Park that you would like to include; the monies would not be available until next year. Parks Director Roth stated that they had dropped some of the drainage and interior projects because of the limited funding; so we are going to see what we can do from our budget. She



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continued that perhaps we could see how that goes and if it is still needed look at the following year. She mentioned that she thought they were thinking about some of the money to extend the things with Casey Jordan. Mayor Butterfield clarified that we already have monies given that match the budget for our sidewalks on Chestnut Street that will finish down to the Village line. Mayor Butterfield continued that they were thinking about reserving that money in case we are short on that sidewalk project, but the money that was given to us by the county matched the estimate. He added that hopefully once we get the bid estimates together and prices come in they will match so that additional monies will not be necessary. Trustee Linnertz asked if the Mayor was talking about the east side of Main Street down Melrose Drive, Pleasant Ave. and down through there were the sidewalks are bad and disappear into that big driveway. Engineer Franco agreed some of those were identified last year. She continued she thought they had identified between Palmer Drive and Palace Court Apartments. She went on to state that the maximum application is for \$50,000 this year. Mayor Butterfield stated we have the sidewalk money is \$70,000 that was separate and came from the county. He continued to clarify the next one is for \$50,000 from the Town of Clay that each year we get funds that use to be \$50,000 and now it is back to \$50,000. Village Clerk Treasurer Dianne Kufel commented that it use to be \$50,000 and it says \$50,000, but we do not get that; it was at \$35,000 and then last year it stated it was \$50,000 and it was \$30,000 we received. Engineer Franco replied to Palmer Drive and Palace Court that hits the right areas. Trustee Linnertz continued that those sidewalks are in fairly good shape; it is farther south that the sidewalks are horrible on the east side of the road and everything on the west side of the road is in relatively good shape. DPW Superintendent Wilmer commented that everything from Sandra Lane down past; that is all broke up there and there is a little bit in front of Dog Daze. Mayor Butterfield commented you have by the cemetery that is in bad shape. Mayor Butterfield stated that Teresa's item goes back over a year; my idea goes back over a year. Mayor Butterfield stated we have \$70,000 and if we just designate sidewalks we could take care of the two items. Engineer Franco wanted to clarify that we had talked about the money, moving the light poles that we had talked about reusing, and maybe moving that money to Chestnut Street instead. Village Clerk Treasurer Dianne Kufel stated that we have not received an answer on that yet. Mayor Butterfield want to clarify that the monies that were awarded last year for this year was for the light poles. Engineer Franco agreed. Mayor Butterfield went on that they have requested to move that to the sidewalks. Engineer Franco confirmed. Mayor Butterfield continued in the event we don't have enough. Deputy Mayor Ferguson asked when the application has to be in and Engineer Franco stated that the application is due March 23rd, 2016. Mayor Butterfield inquired if we do a generic for the sidewalk would that be acceptable. Engineer Franco responded by saying you need to specify. Engineer Franco stated that it could be approved for the sidewalk based upon areas that have been designated by the Board and a walk thru the areas will occur the tomorrow and based on the priorities of need the sections will be designated. Engineer Franco stated that the Church Street Extension and the Kennedy Park Spray Pool were not mentioned in the Five Year Plan. She continued that they could be added next year but she wanted the Board aware so they stay on there. Deputy Mayor Ferguson made a motion to approve the sidewalks based on the sections that the Board has determined. Trustee Browning seconded the motion. The motion was approved with Trustee Browning, Trustee Gustafson, Trustee Linnertz and Deputy Mayor Ferguson, all voting in favor of the same.



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RESOLUTION # 042-16

ADOPTION OF LOCAL LAW #1- TAX CAP OVERRIDE

Mayor Butterfield stated that he wanted to entertain a motion to adopt Local Law #1-Tax Cap Override. Deputy Mayor Ferguson made a motion to adopt Local Law #1-Tax Cap Override. Trustee Gustafson seconded the motion. Deputy Mayor Ferguson stated that we can't live under the new Tax Cap at 2%, but it is at .5%. He continued that Casey Jordan has stated that if the unfunded mandates were removed in New York in Villages and Towns we would not have a Real Estate Tax on any properties. He went on to say they just keep adding these unfunded mandates on top of us and we can't operate on this; the costs keep going up and their funding to the Village continues to be less each year. The motion was approved with Trustee Browning, Trustee Gustafson, Trustee Linnertz and Deputy Mayor Ferguson, all voting in favor of the same.

TOWN OF CICERO FIRE PROTECTION CONTRACT

Mayor Butterfield spoke of the next item being to approve the Town of Cicero Fire Protection Contract and referred this item over to legal counsel because of something that he discovered. Attorney Chatfield stated that when he was reviewing it at the Staff Meeting, they have some of the parties misnamed and other parties are not signatories to it. He continued he has not been able to reach their counsel to be able to work that out; I had hoped to have it by tonight, so I am going to request that this be tabled until I can speak with their counsel to get this resolved. Mayor Butterfield stated we will table this item.

RESOLUTION # 043-16

TOWN OF CLAY FIRE PROTECTION CONTRACT

Mayor Butterfield stated this is to authorize the Mayor to sign the 2016 Fire Protection Agreement with the Town of Clay which is the Village year 16/17 budget, in the amount of \$244,818 and additionally \$25,926 for the LOSAP Service Award Program. He asked the Attorney if there were any concerns with this and Attorney Chatfield expressed he didn't have any problems with this. Deputy Mayor Ferguson made a motion to authorize the Mayor to sign the 2016 Fire Protection Agreement with the Town of Clay for the 16/17 Village Budget in the amount of \$244,818 plus additionally \$25,926 for the LOSAP Service Award Program. Trustee Gustafson seconded the motion. The motion was approved with Trustee Browning, Trustee Gustafson, Trustee Linnertz and Deputy Mayor Ferguson, all voting in favor of the same.

RESOLUTION # 044-16

GRANTMASTERS-GRANT OPPORTUNITY RECRUITING VOLUNTEERS FOR FIRE DEPT.

Mayor Butterfield spoke of the next item having been given to the Board is a Grant Opportunity on Recruiting Volunteers for the Fire Department. He continued this is to authorize the Mayor to sign the acceptance document giving authorization for the Grantwriter to write a grant providing the recruitment of volunteers to the Volunteer Fire Departments from not only North Syracuse, but also including Clay, South Bay, Moyers Corner and Brewerton with a total cost of \$4,400 with a shared cost of \$880 each. Fire Chief Ellis went on to



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explain that it is a Federal Grant that is regional that would pay 100% for four years to hire a part time position and all required tools to get out there and reach out even in the schools to recruit new firefighters. Deputy Mayor Ferguson made a motion to authorize the Mayor to sign the acceptance document to give the Grantwriter authorization to write the grant for the Volunteer Fire Departments that includes the North Syracuse Fire Dept. in the amount of \$4,400 to be shared equally at a cost of \$880 each. Trustee Gustafson seconded the motion. The motion was approved with Trustee Browning, Trustee Gustafson, Trustee Linnertz and Deputy Mayor Ferguson, all voting in favor of the same.

RESOLUTION # 045-16

ELECTION POLLING PLACE AND TIME FOR 6/21/2016

Mayor Butterfield stated there is a Trustee position (to fill the vacancy of expiring term in 2017) that is up for election again. He continued to say he needs a motion to establish North Syracuse Community Center, 700 South Bay Road as the polling place for June 21st, 2016 with the polls open from 12:00 p.m. thru 9:00 p.m. Deputy Mayor Ferguson made a motion to establish North Syracuse Community Center, 700 South Bay Road as a polling place for June 21st, 2016 from 12: 00 until 9:00 p.m. Trustee Gustafson seconded the motion. The motion was approved with Trustee Browning, Trustee Gustafson, Trustee Linnertz and Deputy Mayor Ferguson, all voting in favor of the same.

RESOLUTION # 046-16

AUTHORIZE 2016 SLETPP GRANT APPLICATION-POLICE DEPT.

Mayor Butterfield shared next we need to authorize the 2016 SLETPP Grant Application for the Police Department. He continued to say he did not know what the items were so he asked the Police Chief Crowell to explain this. Police Chief Crowell explained this is federal money that is distributed at the state level and is usually distributed once a year. He went on to say he usually has projects with quotes ahead so when they have an application such as this he is prepared for them. He commented that he wanted the Village Board to be aware that he is applying for these grants and get their approval to apply. He explained depending on the level of the grant, the amount of the grant and the project he will bring this to the Board just before I apply to get the finalization of the grant. Deputy Mayor Ferguson inquired as to whether these were matching grants and Police Chief Crowell stated they were not matching grants. Deputy Mayor Ferguson made a motion to authorize the 2016 SLETPP Grant Application. Trustee Gustafson seconded the motion. Trustee Linnertz clarified these are opened ended grants with no specific project because they were waiting for a dollar amount. Police Chief Crowell agreed. Trustee Linnertz asked if this was the grant that got the fencing at Village Hall and Police Chief Crowell confirmed it was. Trustee Linnertz continued to inquire if it the plan was to finish the motorized gate and the Police Chief Crowell confirmed it was. Mayor Butterfield clarified in regards to the question that Trustee Linnertz had brought up regarding the opened end and unspecified grants; the projects will be brought back to the Board for approval, so that the Board is aware of the ongoing projects that are taking place. The motion was approved with Trustee Browning, Trustee Gustafson, Trustee Linnertz and Deputy Mayor Ferguson, all voting in favor of the same.



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RESOLUTION # 047-16

AUTHORIZE 2016 BYRNE GRANT APPLICATION-POLICE DEPT.

Mayor Butterfield continued next we have the 2016 Byrne Grant Application for the Police Dept. that we need to authorize. Trustee Linnertz made a motion to authorize the 2016 Byrne Grant Application for the Fire Department. Deputy Mayor Ferguson seconded the motion. The motion was approved with Trustee Browning, Trustee Gustafson, Trustee Linnertz and Deputy Mayor Ferguson, all voting in favor of the same.

AUTHORIZE LONERGAN PARK CONTRACTOR FOR RENOVATIONS

Mayor Butterfield stated the next item that was on the agenda had already happened at a previous meeting where we authorize the Mayor to sign the agreement for Lonergan Park; the contract was finished today, and when the contractor signs it then he will sign it. We will have counsel review it and Attorney Chatfield commented he received a copy and have found no problems with it.

ATTORNEY REPORT: No Report.

ENGINEER REPORT: No Report.

DEPARTMENT HEAD REPORTS:

Police Department: No Report.

Fire Department: Chief Ellis shared that Tuesday nights at 7:00 p.m. are when they have their meetings and he invited the Trustees to stop in at any time. He spoke of how much time of their time they put in. He continued to say they have been busy with some fires lately, but it is good to report they have had no injuries. He expressed that they are working very hard for the Village.

Public Works Department: Superintendent Wilmer stated that were finally able to get the sweeper out today.

Parks and Recreation Department: Director Roth stated she had the following upcoming events:

Driver Safety Course scheduled	March 16 th and 17 th	Downstairs
Easter Egg Hunt	March 19 th	Meet at Community Center
Bunny Breakfast	March 20 th	VFW 8:00 a.m-12:00p.m.

Parks Director Roth stated there are still a few openings for the Drivers Safety Course; if interested contact the Parks Office. The Easter Egg Hunt is free for Village residents; please let the Parks Department know if you are planning on attending so they can be sure to have enough goody bags made up. The Bunny Breakfast



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proceeds benefit the Village Festival. She continued to say that the Lonergan project is coming along nicely. The electronic sign is up, is working and we are experimenting with putting messages on there. She stated that they will be doing landscaping around the sign and doing the entrance. She stated that she and DPW Superintendent Wilmer had met with a young man that has done work for her before through the summer program before both in the parks and at the pool. We came up with a proposal that he is waiting to hear from the Scout Council if it is approved for him to help the Parks Department to do the landscaping.

Codes Department: Code Officer Di Carlo-Schermerhorn stated that on 2/27/16 there was a grease fire at Park Lane Apartments. She continued to say she had attended the Planning Symposium; some of the sessions were on solar and she learned a lot. She mentioned there was a lot of good information on what they Village can do as far as putting solar into the Village itself. She shared they also covered different incentives for both public buildings and residents.

Clerk-Treasurer: Village Clerk Treasurer stated that she had passed out the results of the audit that was prolonged due to the fact we changed auditors. She continued to say that it was a nice firm to work with and everything is mentioned there so if you have any questions please ask her. She stated that the results are basically in line with the fund balance that was previously mentioned. She went on to say that she received the newest report for the Retirement and each year it goes down a little. She spoke of the Employees Retirement System from 18.2 to 15.5 and the Police Department System has gone from 24.7 to 24.3. The Village does their own pension smoothing. You may recall with the former Mayor rather than doing the plan and signing to the plan for 10 years to lock in at a certain rate; we are doing our own pension smoothing. We are basically meeting the 15%, but taking a portion of that from the Fund Balance to do our own pension smoothing. She continued to ask the Trustees about the Conference in Saratoga for Elected Officials from May 1st thru May 3rd. She would be happy to make the arrangements if anyone is interested. She also spoke of 4 different webinars that may be of interest to Trustee Gustafson as a newly elected official.

DEPUTY MAYOR-TRUSTEES REPORT:

Trustee Gustafson: No Report.

Trustee Browning: No Report.

Trustee Linnertz: Stated he had sent some comments by email to the Trustees and if they wanted to talk about it he would be happy to discuss it with them.

Deputy Mayor Ferguson: He verified that everyone got a copy of the Public Safety Committee Meeting minutes and made mention of the LGRMIF Grant (Local Government Records Management Improvement Fund) which has four more days to apply for it. It is a grant if you need to have the secretary do all the work



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for you; it is for around \$30,000 and he stated he had the phone number if anyone wanted. He continued to say that Trustee Gustafson and Trustee Robinson who are on the sign committee you may want to note that the new electronic sign that we have is difficult to read so we are limiting the number of letters on it to make it easier to read. He mentioned working with the Police Chief looking for a new First Line Police Supervisor and as we have more information we will share it. He reminded everyone to set their clocks ahead.

MAYOR'S REPORT:

Mayor Butterfield mentioned as most of you know about the Consensus; and there is another meeting scheduled Wednesday, March 16th, 2016; the Mayors and Trustees will be meeting with the keynote speaker County Executive Joanie Mahoney. He encouraged everyone available to attend. He and Deputy Mayor Ferguson are working with the Police Dept. on the negotiation contracts; their contract ends May 31st, 2016. He shared that Deputy Mayor Ferguson and himself attended the Emergency Services Breakfast at the Camillus Elks Club which had a lot of information. He spoke of the survey that was done on the website regarding the Complete Streets and we obtained some information from that. He continued to say he was interested in the information because he wanted to make the streets in the Village walkable. He mentioned that the response to the flower donations is coming along nicely. He spoke of how pretty the flowers look in that area when you drive through the Village. He made mention of the nice job the DPW does taking care of them and he thanked them. He also thanked the businesses for the flower contributions.

Mayor Butterfield asked for a motion to adjourn. Trustee Browning made a motion to adjourn at 7:30 p.m. and the motion was seconded by Deputy Mayor Ferguson. The motion was approved with Deputy Mayor Ferguson, Trustee Browning, Trustee Linnertz and Trustee Gustafson, all voting in favor of the same.

Respectfully submitted,

Dianne M. Kufel
Village Clerk Treasurer