



VILLAGE OF NORTH SYRACUSE

Regular Board Meeting

Thursday, January 14th, 2016 @ 6:30 PM
North Syracuse Community Center
700 South Bay Road, North Syracuse, NY 13212

The Village of North Syracuse Regular Board Meeting began at 6:30 PM with Mayor Gary Butterfield inviting everyone present to join him in the Pledge of Allegiance.

Roll Call: Mayor Gary Butterfield, Deputy Mayor Fred Ferguson, Trustee Diane Browning, Trustee Pat Gustafson and Trustee Linnertz.

Personnel Present: Village Clerk-Treasurer Dianne Kufel, DPW Superintendent Gary Wilmer, Parks Director Teresa Roth, Police Chief Michael Crowell, Village Attorney Scott Chatfield, and Village Engineer Amy Franco.

Personnel Absent: Fire Chief Tim Ellis, and Codes Enforcement Officer Pam Di Carlo-Schermerhorn.

RESOLUTION # 001-16

APPROVAL OF BOARD MEETING MINUTES

Trustee Linnertz made a motion to approve the minutes from the December 22, 2015 Board Meeting. The motion was seconded by Deputy Mayor Ferguson. The motion was approved with Trustee Browning, Trustee Gustafson, Trustee Linnertz, Deputy Mayor Ferguson, all voting in favor of the same.

RESOLUTION # 002-16

GENERAL FUND ABSTRACT APPROVAL

Trustee Linnertz made a motion to approve the General Fund Abstract # 16 in the amount of \$133,238.56 covering Voucher # 856 to Voucher # 937. The motion was seconded by Deputy Mayor Ferguson. The motion was approved with Trustee Browning, Trustee Linnertz, Trustee Gustafson and Deputy Mayor Ferguson, all voting in favor of the same.

RESOLUTION # 003-16

SEWER FUND ABSTRACT APPROVAL

Deputy Mayor Ferguson made a motion to approve the Sewer Fund Abstract #16 in the amount of \$181.00 covering Voucher #16 and #17. The motion was seconded by Trustee Browning. The motion was approved with Trustee Linnertz, Trustee Browning, Trustee Gustafson and Deputy Mayor Ferguson, all voting in favor of the same.



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CITIZENS' VOICE: Dave Robinson of 163 Slindes Woods Circle spoke of the Agenda item to be discussed about driveways and paved areas. He requested if he could speak during this discussion. Mayor Butterfield agreed.

ATTORNEY CHATFIELD EXPLAINS SEQR DESCRIPTIONS AND PROCESS

Mayor Butterfield mentioned that it was not on the Agenda, but he had asked Attorney Chatfield to give a description of Type II SEQR. Attorney Chatfield stated he would try to explain what a complicated subject it is and reduce it into a short summary. This issue came up at the staff meeting in relation to one of the items on the Agenda and covering the review of the State Environmental Quality Review (SEQR) process and how this might benefit the Board. SEQR starts with every proposition, everything you do as a Board, what the Administrative Staff do, as well as everything that the Planning and Zoning Board of Appeals does requires an environmental significance determination of some variety or other before it can be done. That is because actions are defined as: any approval, funding, or carrying out of any activity. Everything you do from paying your bills to approving your abstract is theoretically subject to SEQR. The whole world of actions is subject to SEQR. Then the way the regulations are set up many of those actions are taken out of SEQR and they do that by creating classifications of actions. There is Exempt, and Excluded actions (those things that are by statute-excluded or exempt), Unlisted actions, Type I and Type II actions. The Excluded and Exempt - I am going to leave for a moment and go to the other actions. Type I, Type II and Unlisted; and there is a thing called a Type II list. I have it for you and we will go over it momentarily. Type II, which are things pursuant to the statute, will never have an adverse environmental effect. Most of what you do in your daily meetings is either Type II, Exempt or Excluded. The Type I is exactly opposite; this presumes that there will be a significant adverse environmental impact. You will see those very rarely; one in a 1,000 actions might be a Type I. You will know when you have a Type I, because you will have to through a substantial and detailed analysis process to be able to satisfy SEQR. The Type II on the other hand which, by definition, will not have an adverse effect. The third category is the ones that are Unlisted. They are neither listed on Type I list or Type II list; they are therefore Unlisted. That is the broadest category of things that your Planning Commission and your Zoning Board of Appeals are involved in; those are most always Unlisted. They are required to go on an Environmental Assessment form and to make a SEQR determination prior to funding, carrying out, or approving that action. On the Type II list there are 37 categories of things that are Type II. To give you an idea, one of them that is a Type II is #20 Routine or Continuing Agency Administration and Management; not including new programs or major reordering of priorities that may affect the environment. Something that you do on a regular routine basis, such as paying your bills, is really another administrative matter which is another category. The kinds of stuff that you do all the time may vary like an appointment of a board member to positions here or there. Those things we don't really talk about because I know that is a Type II action and thus SEQR is satisfied.



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Scott continued to say that whenever we get into an area that is not a Type II Action; then occasionally I will suggest to you that we go thru the Environmental Assessment Form because it is an Unlisted Action like a Zone Change. One of the items that is on the Agenda tonight is approval of a modification of the Emergency Operations Plan. Even though you don't do that every day of the week, it is still routine agency administration and is thus a Type II. One of the things that I suggested that we do is make things a little more transparent is that we consider putting a little note at the bottom of our agenda in the future that says something like "unless otherwise specified, all items on tonight's agenda are Type II actions for purposes of SEQR." That way, we are all reminded each meeting that we do have to worry about SEQR, but everything that we are doing tonight is not the kind of thing that we have to go through a separate process for. Mayor Butterfield asked legal counsel to explain this; it came up in the staff meeting and the Mayor wondered why they were talking about SEQR for this. Atty. Chatfield then explained it to us; and I thought that we all should be on the same page.

OLD BUSINESS:

RESOLUTION # 004-16 RULES AND REGULATIONS FOR THE NORTH SYRACUSE FIRE DEPARTMENT

Mayor Butterfield mentioned that the first item under old business was the rules and regulations of the North Syracuse Fire Department. He explained that the Board has received the Rules and Regulations and there appear to be several changes with the most recent change being the eligibility language. I would like to entertain a motion to authorize a motion to vote on the amended Rules and Regulations for the North Syracuse Fire Department. Deputy Mayor Ferguson made that motion. The motion was seconded by Trustee Gustafson. Mayor Butterfield asked if there were any comments open to discussion. Deputy Mayor Ferguson suggested that where it shows Revised December 2015; perhaps it should show "January 2016" so it matches the minutes. Mayor Butterfield inquired as to whether the 1st and 2nd motions are OK with the amended motion and they agreed. The motion was approved with Deputy Mayor Ferguson, Trustee Browning, Trustee Linnertz, and Trustee Gustafson, all voting in favor of the same.

PROCEDURES OF THE NORTH SYRACUSE FIRE ASSOCIATION

Mayor Butterfield stated the next item is about the procedures of the North Syracuse Fire Association. He explained that this is going to be tabled because a mutual time to meet has not been confirmed and they did not get a chance to meet before the Village Board Meeting. This will be brought back as soon as they get a chance to meet with the members.



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ALLOWABLE % OF ASPHALT/STONE ON RESIDENTIAL PROPERTY

Mayor Butterfield spoke of the next item as being some draft proposals/language regarding the percentage of allowed asphalt/stone on a residential property. The Mayor explained that this is something we are going to be talking about and try to improve the quality of the front yards in residential areas. We have gotten copies sent from other municipalities and have not had time to digest it. We are not asking for a decision tonight. This will have to be looked at by the Planning Commission Chair, the Zoning Board of Appeals Chair, the county and opened up for a public hearing before we make any changes to our current code. Mayor Butterfield asked Attorney Chatfield, who has more knowledge on the subject, to speak to the Board. Attorney Chatfield explained that the format which they received was a copy of the Village of Liverpool Code; and made some margin notes, suggestions and question marks. Atty. Chatfield continued to say that his understanding to the general approach to the proposed amendments is to see if we can't find a reasonable way to regulate/prohibit the proliferation of automobiles on residential lots all over their front yard. So, with that in mind, and the notes that I took here, I will go over the things that were suggested. In the Liverpool Code in sub paragraph 3, the driveway may extend from the front edge of the property through the front yard. I suggested, "To the end of the residence or the side yard or rear yard of the residence." Another words, we are indicating where a driveway can be located on a lot. By the way, if you give me the green light to pair up a proposed law, I will also give you some sort of drawing schematics to show you how things might affect the layout of the lot. Basically what this is saying is if you are going to have a driveway, it has got to go to your garage. If you have a garage, the garage either has to be in the rear of the house, the side of the house or the end of the house so you don't have a driveway in the middle of the yard going to the middle of the house. It goes on to say that no vehicle may be parked on the landscaped portion of the yard; because we do not have a landscaped buffer requirement like Liverpool does, this may need to be tweaked. Basically what that is indicating is that you can't park on the lawn. Atty. Chatfield stated that he is looking for feedback; what the Board is interested in and what concepts they do not want. If there concepts that do not go far enough, please let me know. Our Zoning Code describes the front yard as the land from the right of way to the house. So on a typical 60' wide right-of-way with a 30' wide road, you have 15' on either side of lawn which is within the right-of-way, but that lawn is not part of the front yard. Depending on how you deal with some of the issues that I will be talking about you may want to change that wording to: the front yard to that land forward of the home up to the black top. Trustee Browning clarified another words cars can be parked on the right-of-way now with no problem. Unless as a general proposition of the General Safety and Traffic Law and except during snow and emergency; as long as you are not obstructing traffic. You can park on the shoulder of the road which is really within the right of way depending on where your wheels are; are they off the blacktop, are they off the shoulder or are they off the grass. Right now, there is no limitation; you can park in the front yard and therein lays the issue. You can drive off the road, parallel to the road and park it in your front lawn; you are going to end up with a rutted front yard, but theoretically you can do it at least. This



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particular provision says that it may extend from the front into the property through the front yard to the end, side or rear of the residence. The maximum width of the driveway at the street line and within the front yard shall be 24 feet; that is pretty generous so you may want to give me some guidance in that regard. Twenty four feet is the width of a public road plus or minus. Mr. Wilmer clarified that the roads are 26' wide. Mr. Chatfield continued that is as wide as a road or maybe you want it a little narrower, but this does establish a maximum width for a driveway. In no case may more than 25% of the front yard area-be paved or used and/or off street parking. This sets up a maximum permissible amount, subject to the other restrictions not more than 24 feet; but maybe you want 20%, 30% - those are the kinds of things that I need your suggestion on at some point in time. This provides for what they call residential off street parking. The way it works in this code, you can take some other portion-let us say that your driveway doesn't take up the 25%; you can take a portion of your front yard under this code and make it into an improved blacktopped parking area. Presumably parallel to the street and/or immediately adjacent to the street; so basically to the average passerby it looks like it gets wider at your house at a couple of places or maybe for cars to be parked there. This maybe something that you do want to have happen or maybe it is something that you do not want to have happen. Deputy Mayor Ferguson commented that the Baldwinsville Code has a provision that you can't be past the right-of-way, but you can still be in your driveway, but you cannot have the rear of the car sticking out in the right-of-way. Mr. Chatfield continued if we were to do that, in most cases assuming that where there are sidewalks, the sidewalks are within the right-of-way approximate to the side of the road. In some cases where there are not any sidewalks that may mean that they have to be parked back 15' from the edge of the highway. Basically this (does) a lot of what we have talked about but I don't know exactly what you want me to draft. We could go about this many different ways. We could pose this question to the Planning Commission, before we have the text for the law and ask them for input on what they think. We could propose something and then could send it to the Planning Commission to get their input as to what they think. That is really what it comes down to between the property owner's rights to reasonable access for vehicles. One thing that we didn't mention was the recreational vehicle that is in Liverpool Code. It states under no case shall the residential parking area be utilized to park or store campers, mobile homes, recreational vehicles, snowmobiles, boats, similar recreational oriented or trailers of any description. Now that is prohibition. I think Baldwinsville Code says you can't have them there out of season. You may want some kind of provision like that. Mayor Butterfield commented that he felt the members had their work cut out to study this before they could make any decisions. He felt that the Planning Commission should get together with them at the same time and do a workshop to find the best case. He agreed with the Attorney that they needed to find a balance. We do not want to be too restrictive, but some of the things going on in the Village he would like to try to limit like using the whole front yard for a driveway, maybe using one width as pavement and the rest as the lawn. Deputy Mayor Ferguson suggested that the Mayor, Codes Enforcement Official and DPW Supervisor get together first to review this before bringing it to a whole committee. Attorney Chatfield suggested that whatever they come up with that they lay it out graphically because that picture will



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speak volumes. Trustee Linnertz asked what the goal was. What are we trying to achieve? Mayor Butterfield replied that currently we do not have any teeth in our code. Right now, we do not have any prohibitions; and even if we did have prohibitions, we have no way of enforcing them in our code so we are really powerless. Mayor Butterfield stated that he had some conversations with a couple of homeowners, one who was parking all across the front of his yard. This homeowner happened to have commercial vehicles which are a prohibition so we had more to work with; but it has been difficult to enforce anything. Mayor Butterfield continued that this is my goal. That we can say that this is what we don't want you to do and if you do it, here is the consequence. Trustee Linnertz stated that he personally agrees that he doesn't like to see things parked in the lawn and there is a gentleman that does it in his neighborhood. However, he continued to say that he has the fundamental argument of infringing on people's personal rights whereas they say that that is their house, their yard and if they want to park their boat in their yard that is up to them. Attorney Chatfield commented that is the perennial tension between any land use regulations and that is why you have to try to strike that reasonable compromise. Mayor Butterfield agreed with Trustee Linnertz, but he would like to get some more guidelines in the code to keep parking lots from happening. Attorney Chatfield also brought up the person with a 26' boat takes their boat out every 3rd weekend and sits it up on blocks (cribbing) and stores it there. That might be acceptable, might be some issues there and under today's code that might be permissible. You can take this whatever way you want. For example, you could require that their side or rear yard be available for storage. Then the next question is do we require that there be a stockade fence there to obstruct the view from adjacent properties. Trustee Browning asked if at some point would there be a Public Hearing. Attorney Chatfield responded yes. There are many different ways to take this, there might be issues and might be solutions. The process is to go thru by committee or however you wish to do it and come up with the text of a proposed law, not the guaranteed law. Now we have a starting point. This is what we are thinking about doing. Then that has to be formally referred to the involved agencies including the county and we have to have a Public Hearing on it. That one would be an Unlisted Action for SEQR purposes and we would have to go thru an environmental assessment review process before it could be adopted. This is a two to three month process. Mayor Butterfield expressed he would like to move this along so that in the spring or early summer we could have some change made. He inquired if there were any other thoughts or comments. Deputy Mayor Ferguson brought up the grandfather provisions and when they would take effect. Attorney Chatfield clarified he was referring to an Abatement Provision. The Grandfather concept automatically applies; by definition, it means at the time it is lawful and then down the road it no longer conforms to the current set of laws. By definition a Grandfather means at the time that you are doing something it is lawful today, but tomorrow it is unlawful. The law automatically says if it was lawful today; tomorrow it can't become instantaneously unlawful if it is a valued property right and the Grandfathered right steps up to continue to previously lawful use. You can put in what is called abatement provisions. Where you say notwithstanding your rights, because this right is not a critical right to the use of property, so long as a reasonable time is granted; you can require that right to go away. An example



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of that is signage let us say that your current signage allows a 25' sq. ft. sign, and your code is changed and now you are only allowed a 15' sq. ft. sign. You can require that 25' sign go after five or ten years and change it to a 15 sq. ft. sign; whatever is a reasonable time-you can take away that right without having to compensate them, so long as the period of time given is reasonable to amortize the investment. Mr. Robinson asked if he could address the Board. He stated that everything starts with the Comprehensive Plan and the intent that is written in the Comprehensive Plan about improving the character of the Village. My exposure to this on a regular basis is Grove Street and Church Street to the east. The Board should go over there; you would more than likely shut down one of the parking spaces where the car is backed up across the sidewalk; not on our sidewalk, but it is parked on the sidewalk that is leading to the front door and the fact that the car is backed up right against the front of the door - clearly that is a safety hazard in my opinion. Mr. Robinson continued to say that some of the houses over in his neighborhood have gone from being single family to rental units; three or four cars or trucks parked in the yards. There are a few cases over there on the corner with the snowmobiles backed up on the lawn. Mr. Robinson suggested keeping with the Comprehensive Plan, we should do something; suggesting as you write the code driving around the areas and looking at the examples so that they are addressed when writing the code.

RESOLUTION # 005-16

NORTH SYRACUSE EMERGENCY OPERATIONS PLAN

Mayor Butterfield stated the Board has received the latest modified version of the plan. There has been a lot of hard work that has gone into this and I appreciate the efforts of all involved to turn this around. We will continue to review it periodically and I would open this up for discussion. I would like to entertain a motion to adopt the revised or updated North Syracuse Emergency Operations Plan. Trustee Ferguson made a motion to adopt the revised plan. The motion was seconded by Trustee Gustafson. Mayor Butterfield asked if there was any discussion. Trustee Linnertz asked what the revisions were. Trustee Linnertz stated he didn't get a list of the revisions. Chief Crowell stated that most everything that you provided on the list was taken care of. Trustee Linnertz stated that he hadn't seen anything on it since we talked about it at the last meeting. Ms. Kufel commented that she had sent it out. Mayor Butterfield asked if there was any more discussion; he stated that we have a motion and a second motion on the floor-All those in favor of adopting our Emergency Plan. The motion was approved with Deputy Mayor Ferguson, Trustee Browning, Mayor Linnertz, and Trustee Gustafson, all voting in favor of the same.

NEW BUSINESS:

RESOLUTION # 006-16

SURPLUS ITEMS FROM POLICE/VILLAGE OFFICES TO COUNTY AUCTION

The Board received a copy of the items from the Police and Village Offices to go to the County Auction. Mayor Butterfield asked for a motion to surplus these items. Deputy Mayor Ferguson



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made a motion to accept the items to be surplussed for the county auction. The motion was seconded by Trustee Browning. The motion was approved with Deputy Mayor Ferguson, Trustee Browning, Trustee Linnertz, and Trustee Gustafson, all voting in favor of the same.

RESOLUTION # 007-16

SYRACUSE SIGNALS 2016 AGREEMENT

The Board received this new agreement. It is the same as last year with quarterly payments of \$375.00 a quarter; this is for the traffic light at South Bay Road and Centerville Road. Trustee Linnertz made a motion to authorize the Mayor to sign this agreement. The motion was seconded by Trustee Browning. The motion was approved with Deputy Mayor Ferguson, Trustee Browning, Trustee Linnertz, and Trustee Gustafson, all voting in favor of the same.

RESOLUTION # 008-16

NORTH SYRACUSE FIRE DEPARTMENT NEW MEMBERS

The Board has received a memo for new members from the Fire Chief. Mayor Butterfield asked for a motion to approve the appointment of John Devaul and Shannon Snell as new members of the North Syracuse Volunteer Fire Department. Trustee Ferguson made a motion to approve the appointment of the new members to the North Syracuse Volunteer Fire Department. The motion was seconded by Trustee Gustafson. The motion was approved with Deputy Mayor Ferguson, Trustee Browning, Trustee Linnertz, and Trustee Gustafson, all voting in favor of the same.

RESOLUTION # 009-16

APPOINTMENT OF GREG LANCETTE- NEW PLANNING BOARD CHAIR

The next item is to appoint Greg Lancette as Chairman of the Planning Commission. Bill Winstanley who has been Chairman for many years has asked to be supplanted and remain on the Planning Commission. He has recommended Mr. Lancette's and he has agreed to take over his position. Mr. Lancette's appointment will be the remaining time he has left on his original appointment term, however, the Chairman position is an appointment for one year; so he will serve out the balance until June 30th, 2016 until the new appointments on July 1st, 2016 unless something happens then we can appoint at that time. Trustee Browning made a motion to appointment Greg Lancette as Planning Chairman. Trustee Gustafson seconded the motion. The motion was approved with Deputy Mayor Ferguson, Trustee Browning, Trustee Linnertz, and Trustee Gustafson, all voting in favor of the same.

RESOLUTION # 010-16

**DISCUSSION TO VOTE TO CREATE A THIRD SERGEANT POSITION
IN POLICE DEPT**

The next item is a discussion to vote on the creation of a third Sergeant Position for the Police Department. Deputy Mayor Ferguson made a motion to discuss the vote to create a third Sergeant Position in the Police Department. Trustee Browning seconded the motion. Mayor Butterfield asked if



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there were any discussion. Trustee Linnertz welcomed the discussion. Chief Crowell stated because if you look at the amount of time our two sergeants work in general, because they are both senior and by contract they have quite a bit of time off. Numerically if you look at the amount of time they have off for vacation, personal time, comp. time and holidays; and as you look at the frontline supervision they literally have 14 days of the month. In my opinion, that is unacceptable. The goal is to get more supervision out on the streets, so that we can better fulfill our mission. We see this in our day-to-day operations where the reports are not getting through as timely as they should. Inspections are not getting done as often as they should. When I looked at the entire mission of the department and where we are at, it just seemed to make sense to me that we needed to create a third position in order to make that supervision more present. Trustee Linnertz commented I have asked you before how do you plan on getting around the portion of the CBA that says that they work these two specific tours. Chief Crowell responded that there are two parts to that. The first part is this would be a temporary assignment and the contract allows me to make temporary assignments in various matters in the management of the department that benefit the Village and our mission; we would just have to revisit that wording when the contract comes up for renegotiation which is in two or three months. When you really look at the language and I spoke with the legal counsel about this, I am not going to really change what the contract says the two sergeants are working now and I will have this person work a different shift doing more administrative tasks, so what I am doing is really not changing the interpretation of the current language in anyway. That will be revisited in a short time when the contract expires in two or three months. Trustee Linnertz asked why not wait until the budget year. Chief Crowell stated we could; there is a selection process and if that is person gets approved that takes some time. Then there is training that has to take place and I currently have a slot reserved for a person in the training in April. According to DCJS guidelines, once you promote to a 1st Line Supervisor position, you have one year to send that person to training. That is one of the only law enforcement trainings and I really didn't want to miss the window of training opportunity. If we wait until we change that until the next contract, we will miss that window of opportunity and that time it would take would be a lesser level of supervision on the streets. Trustee Linnertz expressed my last question is last year you were over budget on overtime, in both full time and part time overtime. How will that impact that; when you take away a patrol officer position, you now have more patrol shifts to fill. Chief Crowell stated that the Sergeant's don't work exclusively to the Patrol, so when they are working, they are counted in that minimum staffing levels. That is really where it creates a lot of the overtime; minimum staffing language is in the current contract and there is really no way around that and that is where a huge number of our overtime numbers come from. The good news is traditionally it has been past practice that the Sergeants are included in the minimum staffing levels, so we are not really creating any change in numbers. Mayor Butterfield inquired whether there were any other questions for discussion. He stated we have a motion, and a second motion in favor of voting for a third Sergeants position for the Police Department. The motion was approved



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with Deputy Mayor Ferguson, Trustee Browning, Trustee Linnertz, and Trustee Gustafson, all voting in favor of the same.

RESOLUTION # 011-16

IMA SUBSTANCE ABUSE AGREEMENT FOR 2016

The Board received a copy of the new agreement; it is the same as last year. Mayor Butterfield asked for a motion to authorize the Mayor to sign the agreement. Deputy Mayor Ferguson made a motion to allow the Mayor to sign the agreement. The motion was seconded by Trustee Browning. Trustee Linnertz inquired regarding the change in company name. Deputy Mayor Ferguson, Trustee Browning, Trustee Linnertz, and Trustee Gustafson, all voting in favor of the same.

RESOLUTION # 012-16

RESCIND APPOINTMENT AS CODES TYPIST I

We are going to rescind the appointment of Codes Typist I from 08/13/2015. Mayor Butterfield asked for a motion to rescind the motion that was made; that of Julia Getman as a Typist I in the Codes Department upon completion of the Civil Service Exam. Deputy Mayor Ferguson made a motion to rescind the appointment of the Codes Typist I from 08/13/2015. The motion was seconded by Trustee Gustafson. The motion was approved with Deputy Mayor Ferguson, Trustee Browning, Trustee Linnertz, and Trustee Gustafson, all voting in favor of the same.

RESOLUTION # 013-16

PROVISIONAL APPOINTMENT OF DEPUTY-CLERK TREASURER

The next item is appointment of the Deputy-Clerk Treasurer provisionally for six months. Mayor Butterfield asked for a motion to appoint Julia Getman to the position of Deputy-Clerk Treasurer with a salary of \$32,000. The provision goes to 7/15/16 and then we will make a decision whether it has worked or not. Trustee Linnertz asked why her salary was being raised; we went thru this the last time. I can see raising her salary at the end of her probation, but not at this time. Ms. Kufel and I discussed this... Ms. Kufel stated I feel she has a lot to offer, if this doesn't work she has left her employment with the Village, because there isn't really another position there for her. I feel done some turnabout with her. It is a difficult position and it has a lot to it. Attorney Chatfield made a distinction in that the previous individual will be around unlike this if it doesn't work. We had a discussion with her and she was lobbying for what the other person was making. It is a more complicated job, there is a more to it; Ms. Kufel and I agreed. Trustee Linnertz commented that he was all in favor of the change in position, but not in favor of the pay increase at this time. The motion was approved with Deputy Mayor Ferguson, Trustee Browning, and Trustee Gustafson, all voting in favor of the same. Trustee Linnertz state he was opposed and not in favor of the raise at this time.



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RESOLUTION # 014-16

ELIMINATE CONFIDENTIAL ASSISTANT CLERK-TREASURER POSITION

The next item that we need to do is eliminate the position that we created on 8/13/15, Confidential Assistant Clerk to the Treasurer. Attorney Chatfield stated that they were informed by Civil Service that this would have had to come up with a description and that would have been a competitive position. Our goal was to create a non-competitive position, but something other than a clerk Typist I which is a different category. In light of the appointment to the Deputy-Clerk Treasurer; Confidential Assistant Clerk is no longer needed. Deputy Mayor Ferguson made a motion to eliminate the position of Confidential Assistant Clerk to the Treasurer. The motion was seconded by Trustee Linnertz. The motion was seconded by Trustee Gustafson. The motion was approved with Deputy Mayor Ferguson, Trustee Browning, Trustee Linnertz and Trustee Gustafson, all voting in favor of the same.

RESOLUTION # 015-16

CHANGE ORDER #6 TO EZ PAVING

The Board received this change order #6 to EZ Paving to the relocation of the catch basin #3 on the Streetscape Project; this was not received in a timely fashion. Ms. Franco explained it appears that they forgot about it and it was not on my list; when I went out there-I was thinking more of a field change. After looking at their change order work that they had to do in addition to the traffic loops to control the traffic light, they were in the original location of where we had the catch basins, so they had to move it about 40' east to accommodate it. Mayor Butterfield asked for a motion to entertain change order #6 to approve that. Deputy Mayor Ferguson made the motion and the motion was seconded by Trustee Browning. The motion was approved with Deputy Mayor Ferguson, Trustee Linnertz, Trustee Browning, and Trustee Gustafson, all voting in favor of the same.

ATTORNEY REPORT: No report.

ENGINEER REPORT: Stated just that the Community Development Applications will be coming out again soon; they are due in March.

DEPARTMENT HEAD REPORTS:

Police Department: Police Chief Crowell said that in December it was busier than it was last year and he didn't have a chance to do a breakdown of calls. Hopefully, within the next month, we will be getting our 2015 Annual Report which will do that for you. To give you an idea where we are at, our numbers came in for 2015 and we serviced 11,051 calls which is higher than we ever have done; almost 800 more calls than last year, his department is working hard. The last thing is I am happy to report that our own Officer Jeff Tripp just received the Onondaga County Traffic Safety Advisory



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Award for Overall Performance, Traffic Award for small agencies. We had a nice ceremony yesterday for that. Once I get the information and photos on that, I will get it on our Facebook page.

Fire Department: Absent.

Public Works Department: DPW Superintendent Wilmer stated with the weather we need to drive a little bit slower out there with as slick as it is. Be careful not to throw the snow out into the streets.

Parks and Recreation Department: Director Roth stated that they had their first meeting this week to start to plan the Family Festival; this year it is scheduled for May 28th, 2016. We also set and confirmed that we will be doing the big fundraiser; which is the Bunny Breakfast. It is set for Palm Sunday, March 20th, 2016 and will be held at the VFW. The Easter Egg Hunt will be held on Saturday, March 19th, 2016, so if you know anyone who might be interested. The Village youth can sign up for the Easter Egg Hunt through my office.

Codes Department: Absent.

Clerk-Treasurer: Clerk-Treasurer Kufel stated that they are busy-getting the W-2's out soon and the 1099's. I am hoping to get December books closed soon, so I can get the new budget worksheet out to the Departments to begin thinking about the budgets for fiscal year 2016-2017. The Mayor and I are going to be meeting with the Town of Clay the week after next about Animal Control again; which I think has proven to be a good inter-municipal agreement that we have. We have also discussed the Village flowers again today at the Staff Meeting, so we will be putting a letter together to go out to all the businesses regarding helping and if they could donate towards the flowers.

DEPUTY MAYOR-TRUSTEES REPORT:

Trustee Gustafson: No Report.

Trustee Browning: My question to the DPW is can I get out of my driveway? Thank you.

Trustee Linnertz: Spoke of the chain link fence that was put up at Village Hall around the driveway and didn't see why it was necessary to have the barb-wire around the top. He mentioned several offices in the City and County that do not have this.

Trustee Ferguson: Don Amerman was a past Chief of the North Syracuse Fire Department in the '60's. His wife died this week and they are having Firemen there tonight and the funeral is tomorrow.



Village of North Syracuse
Regular Board Meeting
Thursday, January 14th, 2016 6:30 PM

The next Public Safety Committee Meeting is March 7th, 2016 at 4:00 p.m. downstairs.

MAYOR'S REPORT:

Mayor Butterfield said there is a Consensus Meeting; which there has been a study of the Mayors, Villages, and Supervisors of the Towns. They are going to meet on January 23rd, 2016 at a breakfast meeting to talk about the Consensus which is about consolidation. Once I have attended that meeting maybe I can give more information. The Police Contract expires on 5/31/16 and I have met with one of the officers who is the lead on the negotiations. There is going to be two of them, Deputy Mayor Ferguson who is the Liaison for the Police and I are going to sit down and begin the process. The budget process for the Village will begin soon; Department heads be thinking about how you can save money in a challenging time for us all. There are drop boxes both at Village Hall and the Community Center, for the Turkish Cultural Center in Syracuse, who are trying to get blankets for the refugees which will go for about another month. The Village Worker's Holiday Party is at the Grotto on Tuesday, January 26, 2016. I am hoping to see as many employees as well as Planning and Zoning Members for a nice get together.

Mayor Butterfield asked for a motion to adjourn. Trustee Browning made a motion to adjourn at 7:37 p.m. and the motion was seconded by Trustee Gustafson. The motion was approved with Deputy Mayor Ferguson, Trustee Browning, Mayor Butterfield, and Trustee Gustafson, all voting in favor of the same.

Respectfully submitted,

Dianne M. Kufel
Village Clerk- Treasurer